



CONSTITUTION

IN FORCE AS OF 31ST MARCH, 2021

PAKISTAN TAEKWONDO FEDERATION

**Pakistan Taekwondo Federation
Constitution
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With the passage of time Taekwondo has become one of the most attractive sports in the country. During the past ten years many new Taekwondo courses have been introduced and the numbers of players have also been increased considerably.

Thus it is need of the time to have a more comprehensive and detailed Constitution which should be in line with the guidelines provided by the World Taekwondo, Pakistan Olympic Association and Pakistan Sports Board. In this regard meetings of Executive Council and General Council were held dated 31st Dec, 2020 and 6th Feb, 2021 respectively. In both the meetings all members have approved the proposed amendments. The new constitution of PTF has been enforced from 31st Mar, 2021.

The management of the Federation will continue to work hard to improve this document as per the instructions / directions given by the supreme sports authorities.

Preamble

We, the Pakistan Taekwondo Federation, an organization affiliated with WT (World Taekwondo), World Taekwondo Asia (WT-Asia), Commonwealth Taekwondo Union (CTU), South Asia Taekwondo Association (SATA), Pakistan Sports Board (PSB) and Pakistan Olympic Association (POA) duly represented, hereby undertake to abide by the decisions of the WT and to respect the provisions of the World Anti-Doping Agency (WADA).

We undertake, in accordance with our mission and role at the national and international level, to participate in actions that promote Taekwondo regardless of gender in sports and peace. We also undertake to support and encourage the promotion of sports ethics, and fight against doping and to demonstrate a responsible concern for environmental issues.

PART I: PAKISTAN TAEKWONDO FEDERATION

Article 1 Pakistan Taekwondo Federation

- 1.1 **Pakistan Taekwondo Federation (the "PTF"):** The PTF is a national non-governmental, not-for-profit organization. The PTF is governed by the Statutes and the rules promulgated hereunder.
- 1.2 **Recognition:** The PTF is recognized by the World Taekwondo ("WT"), World Taekwondo Asian ("WT-Asia"), South Asia Taekwondo Association (SATA), Pakistan Olympics Association ("POA"), and Pakistan Sports Board ("PSB").
- 1.3 **Location:** The PTF headquarters is located in Rawalpindi/Islamabad; however the location of work office will be at the discretion of the Executive and General Councils of Pakistan Taekwondo Federation.
- 1.4 **Jurisdiction:** The jurisdiction of the Pakistan Taekwondo Federation shall be the entire country of Pakistan.
- 1.5 **Executive Council:** The Executive Council of the Federation shall act as the executing organ of the Federation and shall perform her functions under this Constitution with the support and assistance of Provincial Associations and affiliated Units.
- 1.6 **Emblem:** The Emblem of the Pakistan Taekwondo Federation in her nearest proportion and colour is as reproduced below:-



The sketch of two kick masters, map of Pakistan, the words of Pakistan Taekwondo Federation, the name of Pakistan Taekwondo Federation at the bottom of logo in Korean language and lines with Emblem as described above are in green colour whereas the base of logo is in white colour.

Article 2 Powers and Functions

The Federation shall, subject to the laws of the Islamic Republic of Pakistan, be the apex supervisory and regulatory Council for the administration, development and promotion of the sport and discipline of Taekwondo.

- 2.1 The Federation shall have the exclusive mandate under this Constitution to approve and register Provincial Taekwondo Associations, Taekwondo Clubs, Taekwondo Organizations/ Institutions which practice the sport and discipline of Taekwondo.
- 2.2 The Federation shall have the sole authority under this Constitution to undertake, organize and/or approve Kukkiwon 'Dan' promotion tests and other examinations including the certification of national level referees, coaches/ instructors, physios and other relevant staff/ officials of Taekwondo in Pakistan.
- 2.3 In the exercise of its powers and functions the Federation shall observe the statutes and regulations of the WT and other bodies, to which it is affiliated and maintains membership.
- 2.4 In the exercise of its powers and functions the Federation shall also:
 - 2.4.1 Avoid unhealthy political and government interference;
 - 2.4.2 Remain independent and autonomous in the administration of Taekwondo in Pakistan and;
 - 2.4.3 Comply with the Statutes of the WT, and Statutes of other affiliated organizations.

Article 3 Mission and Objectives

The objectives of the Pakistan Taekwondo Federation shall be:

- 3.1 To maintain general control of Taekwondo in Pakistan particularly with reference to the rules and regulations for the conduct of the game.
- 3.2 The Committees and Sub-Committees which would establish through the approval of General Council shall be called the Constitutional Committees. It is the obligation of the Federation to strengthen and promote the said Committees on priority basis.
- 3.3 The PTF seeks the ideas, swiftly, powerfully, through the medium of Taekwondo Competition and other activities. The PTF maintains its independence and autonomy in the administration of the sport of Taekwondo in its Member Associations, Services and Departments.
- 3.4 All the member Associations and individuals shall be equal before the PTF Rules, and shall be free from prejudices on ground of race, gender, politics, religion, and/ or otherwise.
- 3.5 The PTF shall consult with and integrate the best practices and model constitutions of the POA/PSB, WT and IOC etc. and other organizations with regard to the administration of the sport of Taekwondo.
- 3.6 The Rules and Regulations of the PTF, hereinafter known as the "PTF Rules" is the fundamental and unified document upon which the administration of the sport of Taekwondo is based in Pakistan. It is intended to be specific enough to achieve complete harmonization on the issues where uniformity is required.

- 3.7 The PTF shall observe the general and fundamental principles of the Olympic Charter and propagate the Olympic Movement through the sport of Taekwondo in accordance with the Olympic Charter.
- 3.8 To coordinate activities in respect of Taekwondo in all ways including the holding of Tournaments and organizing National and International Competitions under the rules of the World Taekwondo.
- 3.9 To collect funds for the Federation and employ the same in such a manner as may be considered desirable for the objects of the Federation.
- 3.10 To promote mutual respect among affiliated Association, Services and Units/Departments in their relations and also the reciprocal recognition of penalties and suspensions.
- 3.11 To keep aloof the sport of Taekwondo from politics, sectarianism, groupings, and intrigues particularly amongst members, players and officials of Pakistan Taekwondo Federation or any of its affiliated Club/Association/ Institution.
- 3.12 To purchase, take lease of or hire or acquire any moveable or immovable property or rights necessary convenient for the purpose of Pakistan Taekwondo Federation. The PTF shall fully empower to do and observe all the matters within the ambit of its jurisdiction.
- 3.13 To promote Taekwondo at school level.
- 3.14 To promote Taekwondo among special people and ensure their participation at national and international level.

PART II: ORGANIZATION

Article 4 Composition

- 4.1 **Main Constituents:** The main constituents of the PTF are the following: the General Council (hereinafter from time to time referred to as "Council" (See Article 6); the PTF Membership (hereinafter from time to time referred to as "Members" (See Article 9); the Chairman (See Article 5); and the Secretariat (See Article 5).
- 4.2 **Secondary Bodies:** In addition to its main constituents the PTF also encompasses other organizations that have been duly authorized or recognized by the Council and that operate under the auspices of the PTF. PTF-recognized or authorized organizations include but are not limited to the Provincial Associations, Govt. Departments and any other organization.

Article 5 Officials

- 5.1 **Officials:** The following shall be the office bearers of the Pakistan Taekwondo Federation and shall be elected by General Council:

5.1.1 Patron-in-Chief	One
5.1.2 Patron	One
5.1.3 Chairman	One
5.1.4 President	One
5.1.5 Chief Executive Officer	One
5.1.6 Advisor to PTF	One
5.1.7 Senior Vice President	One
5.1.8 Vice President	Four + One Lady
5.1.9 Secretary General	One
5.1.10 Deputy Secretary General	Two + One Lady
5.1.11 Treasurers	One
5.1.12 Executive Council	As per the requirements however 20 % Ladies are mandatory

- 5.2 **Status/Qualifications:** All office bearers shall be elected among the representative of affiliated organization except for the Patron in Chief, Patron, Chairman, Advisor to PTF, President and CEO can be elected from outside.
- 5.3 **Representation of Office Bearers:** The office bearers shall be elected as individuals and not as representatives of affiliated Units. Accordingly, in case a member resigns, the post shall not necessarily be filled by another individual of the same Unit.
- 5.4 **Removal:** All office bearers shall hold office for four years until 2/3 of the majority of General Council remove any of the office bearers due to inefficiency of work or indulging himself/herself into any dispute.
- 5.5 **Terms:** The term of office of the office bearers is four years. All members of the PTF General Council begin their term of office at the end of the elective General Council meeting in which they were elected. Their terms of office cease at the end of the General meeting held during the year in which they expire.
- 5.6 **Tenure:** The tenure of Elective persons will be as per the General Council / Executive Committee of PTF. There will be no restriction on tenure as given in Pakistan Sports Board new revised Policy of 2005 as every National Sports

Federation have their own Executive & General Council and supreme powers and authorities are given to them as per the constitution. The same has been followed in all over the World.

- 5.7 **Appointed Secretariat Office Staff:** The Chairman is empowered to appoint and remove certain officials. During the appointment process, the Chairman may take into consideration the distribution of gender and provincial representation as well as special skills/qualifications. The Chairman is empowered to appoint the following:
- 5.8 **Powers and Duties of the Officials:** All office bearers shall hold office for four years unless they resign or die before they have completed their tenure of office. In case of such vacancy may be filled through election by General Council.
- 5.8.1 **Patron-in-Chief/Patron:** The duty of the Patron-in-Chief/Patron is to look after all matters of Federation, give suggestions, arrange funds, or any responsibility which offered by the General Council. He is also part of the General Council / Executive Meetings of the Federation as well as to attend meetings / conferences at World / Asian Forum(s). It is upto the discretion of the Patron to attend national events which includes Seminars, Courses, Senior / Junior Competitions and Training Camps etc.
- 5.8.2 **Chairman:** Following are the powers and duties of The Chairman:-
- 5.8.2.1 The Chairman shall preside over the meetings of the General Council. He shall also preside over the meeting of the Executive Council and any other such meeting(s) as deemed necessary.
 - 5.8.2.2 The Chairman look after all matters of Federation, give suggestions, arrange funds, or any responsibility which offered by the General Council. He is also part of the General Council / Executive Meetings of the Federation / Pakistan Olympic Association / Pakistan Sports Board / Ministry of IPC.
 - 5.8.2.3 The Chairman will instruct the Secretary General of the Federation to call for all the meetings of the Federation.
 - 5.8.2.4 The Chairman has voting rights.
 - 5.8.2.5 The Chairman will attend national / international events which, includes Meetings, Seminars, Courses, Competitions and Training Camps etc.
 - 5.8.2.6 The Chairman will also attend the WT General Assembly and other international meetings for the Federation.
 - 5.8.2.7 The Chairman will have right to cast vote.
 - 5.8.2.8 The Chairman will coordinate & manage all affairs of the Federation with Federal & Local Govt and other offices / departments of the Govt including PSB, Foreign Office, and Ministries etc.
 - 5.8.2.9 The Chairman will coordinate and manage all the affairs of the Federation with POA and international bodies including ATU, WT, and Kukkiwon etc.
 - 5.8.2.10 The Chairman shall appointment the Chairpersons and members of all standing committees. The Chairmanshall be an Ex-Officio member of all committees.

- 5.8.2.11 The Chairman will oversee all the activities related to Operations, Accounts, IT, Security, Marketing, Procurement etc.
 - 5.8.2.12 The Chairman will either directly or indirectly oversee the hiring and termination of all staff and manage staff;
 - 5.8.2.13 The Chairman may also delegate duties to other executive members or of the Federation if he chooses to.
 - 5.8.2.14 An appeal against disciplinary action taken by a member may be preferred by the aggrieved party to the Executive Council with one month. The Chairman may suspend the imposition of penalty on a member, thus pending the decision of the Executive Council. He shall, however refer the matter to the General Council within one month if such an order. The General Council may approve / disapprove of his action by a simple majority.
- 5.8.3 **President:** The duty of the President is to give suggestions, arrange funds, or any responsibility which offered by the General Council. He may attend General Council / Executive Meetings of the Federation. He may also be invited to attend national events which include Seminars, Courses, Senior Competitions and Training Camps etc. It is the substantial duty of the President to collect or arrange the funds, to run the business of Federation. The President has voting rights. In absence of The Chairman all the duties will be enforced by The President.
- 5.8.4 **Chief Executive Officer (CEO):** One of the paramount duties of the General Council / Executive Council is to select a well-qualified and ethical Chief Executive Officer ("CEO") and to diligently oversee the CEO in the operation of PTF. The Chief Executive Officer shall be employed by the General Council / Executive Council for whatever term the Council / Committee deems appropriate. The Chief Executive Officer may be removed/ terminate by the Council / Committee as may deemed necessary. In absence of The Chairman and The President, The CEO will enforce their respective duties. The Chief Executive Officer shall represent PTF at all national and international events. The Chief Executive Officer shall:-
- 5.8.4.1 Develop a strategy for achieving PTF's mission, goals and objectives and present the strategy to the Council / Committee for approval;
 - 5.8.4.2 Be responsible for resource generation ,allocation of resources, and management of expenses;
 - 5.8.4.3 Determine the staff needed to effectively carry out PTF's mission, goals and objectives;
 - 5.8.4.4 Perform all functions as usually pertain to the office of Chief Executive Officer and as may be assigned by the Council / Committee; and
 - 5.8.4.5 Act as PTF's spokesperson;
 - 5.8.4.6 Maintain the PTF Corporate, Operations and Events Calendar
 - 5.8.4.7 He will the part of the PTF General / Executive Council Meetings.
 - 5.8.4.8 Will also have the voting rights during PTF Elections and other platforms where deemed necessary.

- 5.8.5 **Advisor to PTF:** The duties of the advisor include but are not limited to advising the Chairman and the General Secretary on different matters related to the affairs of the Federation, arrangement of funds, or any other responsibility which may be offered by the General Council.
- 5.8.6 **Sr. Vice President/Vice President:** In the absence of the President the Senior Vice President shall exercise all the powers of the President.
- 5.8.7 **Vice President:** In the absence of the President and the Senior Vice President the Vice President shall exercise all the powers of the President.
- 5.8.8 **Secretary General:** The Secretary General shall be the Secretary General of the General Council and Executive Council of PTF. He shall carry on work and correspondence on the directions being given by the Chairman. He shall issue notices of meetings and record minutes of the same and shall be responsible for their maintenance. He shall also be responsible for the maintenance of other records and registers of the Federation. He shall further be responsible for the move of local/foreign coaches for organizing the training camps (local or abroad). He shall also be responsible for the move of local/foreign referees for organizing the training camps (Local or abroad). The Secretary General has voting rights. The Secretary General shall be an Ex-Officio member of all committees.
- 5.8.9 **Deputy Secretary General:** In the absence of Secretary General the Deputy Secretary General shall exercise all the powers of the Secretary General.
- 5.8.10 **Secretary Finance:** He shall exercise general supervision over the funds of the Federation and advise the General Council as regards its financial policy. He shall receive all subscriptions and donations and keep a regular account of receipts and disbursements. He shall be responsible for all money received by the Federation from all different sources derived and shall issue receipts for the same on the official forms. He shall also submit to the General Secretary at its meeting a statement of the receipts and expenditure, the balance sheet as audited and the financial estimates approved by General Council/ Executive Council.

Article 6 General Council

The supreme authority shall be vested in the General Council.

- 6.1 **Composition:** The Council shall consist of: the Chairman, President, CEO, Senior Vice President, Vice President(s), the Secretary General, Deputy Secretary General, Treasurer, Representatives of the Associations and Member Units, Representatives of the Referee Association, Representatives of the Coaches Association and Representatives of the Athlete Commission.
- 6.2 The following shall be eligible to attend the General Council Meetings:-
- 6.2.1 Chairman
 - 6.2.2 President
 - 6.2.3 Chief Executive Officer (CEO)
 - 6.2.4 Senior Vice President
 - 6.2.5 Secretary General
 - 6.2.6 President Women Wing

- 6.2.7 President Para Wing
- 6.2.8 Representatives of Affiliated Member Associations
- 6.2.9 Representatives of Affiliated Member Units
- 6.2.10 Representative of Schools Association
- 6.2.11 Representatives of Athlete's Commission
- 6.2.12 Representatives of Referee Association
- 6.2.13 Representatives of Coaches Association
- 6.2.14 Secretary Finance
- 6.2.15 Three Individual Members (appointed by the Chairman/ President, each will have the voting rights as well)
- 6.2.16 Auditor(s) (appointed by the Chairman)
- 6.2.17 Advisor(s) / Consultant(s) (appointed by the Chairman)

6.3 The representation by Members of the Federation in the General Council shall be as under:

6.3.1	Chairman	One
6.3.2	President	One
6.3.3	CEO	One
6.3.4	Secretary General	One
6.3.5	Secretary Finance	One
6.3.6	Provincial Associations	Three
6.3.7	GB and Islamabad Associations	Two
6.3.8	Services	One
6.3.9	Departments	One
6.3.10	Athletes Commission	Two
6.3.11	Referee Association	One
6.3.12	President Women Wing	One
6.3.13	Coaches Association	One
6.3.14	President Para Wing	One
6.3.15	School Association	One
6.3.16	Three Individual Members	Three (2 Male / 1 Female)

6.4 **Powers and Duties of the General Council:** The following shall be the powers and duties of the General Council:-

- 6.4.1 The General Council shall meet at least once a year (preferably in December). Other General Council Meetings may be held as and when summoned by the:-
 - 6.4.1.1 Chairman (In his absence President)
 - 6.4.1.2 At the request made in writing by not less than two-third of the Affiliated Member Units.
- 6.4.2 Confirmation of Minutes of the last meeting and the adoption thereto
- 6.4.3 Passing of the audited statement of accounts and budget estimated presented by the finance secretary
- 6.4.4 To appoint Auditors, who shall be Chartered Accountants, and fix their remuneration.
- 6.4.5 To adopt the Annual Report submitted by the Chairman/ President/ Secretary General.
- 6.4.6 To pass the Audited Statement of Accounts and Budget Estimates.
- 6.4.7 The selection/ election of office bearers of the Federation (in the year election is due)
- 6.4.8 To elect the Executive Council and such other sub/ standing Committee as

may be necessary for carrying on the Work of the Federation shall be the Constitutional Committee.

- 6.4.9 To hold, control and administer the property and funds of the Federation.
- 6.4.10 To make and amend rules of the Federation as and when considered necessary by a 2/3 majority.
- 6.4.11 To frame bye-laws in accordance with the rules of the Federation.
- 6.4.12 To take such other steps as may be necessary and expedient to carry into effect the objects of the Federation.
- 6.4.13 To admit organizations as Members of the Federation.
- 6.4.14 To cancel any membership for willful infringement of the rules and lack of sufficient activities on its part as required by the Federation's Constitution.
- 6.4.15 To appoint Ad-hoc Committee in the event of any Association being dissolved.
- 6.4.16 To frame the Constitution and Bye-Laws of the Federation.
- 6.4.17 To add and amend the Constitution and Bye- Laws as and when necessary.
- 6.4.18 To interpret the provision of these rules and consider/ decide matters not covered by the rules of the Federation.
- 6.4.19 To take such steps as may be expedient to achieve the objects of the Federation.
- 6.4.20 To secure, by purchase, lease, gift or otherwise, property movable or immovable and whether subject to any special trust or not, for any or all of the objects of the Federation.
- 6.4.21 To consider ratification of Taekwondo Records as and when required.
- 6.4.22 To draw up, publish and enforce uniform rules for the control and conduct of Taekwondo competitions in Pakistan and deal with any infringements thereof and enforce WT laws.
- 6.4.23 Members shall not be entitled to exercise their right of votes by proxy.
- 6.4.24 Any other matter with the permission of the chair

6.5 Special Meeting(s) of The General Council may be called at any time by a resolution of the Executive Council to see that the General Provision of the constitution and regulations and the bye laws of the National Federation are complied with in all respect.

Article 7 Executive Council

The Executive Council shall consist of the Chairman, President, CEO, Senior Vice President, Vice Presidents, General Secretary, Deputy Secretary, Associate Secretaries, Treasurer and one representative of each of the remaining member organizations not elected to many of the above offices except that of Chairman. The Executive Council shall exercise the following powers.

- 7.1 All the affairs of the PTF shall be conducted by the Executive Council and it shall be the duty of the Executive Council to see that the general provisions of the constitution and regulations and the bye-laws of the National Federation are complied with in all respect.
- 7.2 To sanction and approve membership of Associations.

- 7.3 The Executive Council shall sanction and control expenditure in accordance with the budget approved by the General Council and shall generally supervise and conduct the business of Association.
- 7.4 To appoint Auditors who shall invariably be chartered Accountants and to fix their remuneration.
- 7.5 The Executive Council be wholly and solely responsible for maintaining discipline amongst the officials, referees / judges of games, players, members and clubs / associations / institutions affiliated to Pakistan Taekwondo Federation.
- 7.6 The Executive Council may issue directive from time to time for smooth running of the Federation and also for attaining objectives thereof, as it deems fit. The directives / instructions issued by the Executive Council shall have binding force on all concerned.
- 7.7 The Executive Council shall hear and decide all questions submitted to it or suo-motu taken by it or withdrawn from any subordinate / affiliated Council and all its decision shall be complied with forthwith.
- 7.8 The time and place for such meetings shall be fixed by the Chairman and notice shall be issued by the General Secretary/ Secretariat Office to each member of the Executive Council at least 15 days before the date fixed for such a meeting, provided the meeting may be called at a shorter notice. The agenda for the meeting shall also be circulated along-with the notice of the meeting.
- 7.9 To summon general meetings when necessary, and frame bye-laws.
- 7.10 The Executive Council shall meet at least once in year.
- 7.11 To appoint Auditors who shall invariably be chartered Accountants and to fix their remuneration.
- 7.12 The Executive Council may issue directive from time to time for smooth running of the Federation and also for attaining objective thereof, as it deems fit. The directives/ instructions issued by the Executive Council shall have binding force on all concerned.
- 7.13 The time and place for such meetings shall be fixed by the Chairman and notice shall be issued by the General

Article 8 Members

8.1 The Membership shall consist of:

- 8.1.1 Chairman, President, CEO and Secretary General (elected at the Elective Meeting of the General Council)
- 8.1.2 Punjab Taekwondo Association (PTA)
- 8.1.3 Sindh Taekwondo Association (STA)
- 8.1.4 Khyber Pakhtunkhwa Taekwondo Association (KPKTA)
- 8.1.5 Baluchistan Taekwondo Association (BTA)
- 8.1.6 Azad Jammu & Kashmir Taekwondo Association (AJKTA)
- 8.1.7 Gilgit Baltistan Taekwondo Association (GBTA)
- 8.1.8 Islamabad (Federal Area) Taekwondo Association (ITA)
- 8.1.9 Pakistan Army
- 8.1.10 Pakistan Air Force
- 8.1.11 Pakistan Navy
- 8.1.12 WAPDA
- 8.1.13 Pakistan Railways
- 8.1.14 Pakistan Police
- 8.1.15 Higher Education Commission
- 8.1.16 Athletes Commission
- 8.1.17 Referee Association
- 8.1.18 Coaches Association
- 8.1.19 Pakistan School Commission
- 8.1.20 Pakistan Para Wing

8.2 **Eligibility for Membership:** The eligibility for the membership of different members is as following:

8.2.1 Eligibility For The Membership For Province:

- 8.2.1.1 For the eligibility of membership, it is compulsory for each province and all other territories which governed by the Government of Pakistan, it should have minimum 50% majority of District/ Division Associations and in these District/Division Associations regular game should be carried out.
- 8.2.1.2 For the Election of Provinces or the Territories which governed by the Government of Pakistan, the Election should be conducted under the supervision of representatives of Federation.
- 8.2.1.3 For the eligibility of membership, it is also compulsory that the said Association should conduct Championship once in every year, so that their existence may be preserved.
- 8.2.1.4 A member / Unit / Association or any of its members shall neither be affiliated to any other Organization / Units etc, nor participate in any events organized at anywhere against WT.

8.2.2 Eligibility For The Services Department

- 8.2.2.1 For the membership, it is also compulsory that all the

Departments who have possessed their administration through the Pakistan are eligible for the membership.

8.2.2.2 For the membership, it is compulsory that Department should have their own team from its regular employees according to the principle of sport in all weights male and female as well as Poomsae.

8.2.2.3 For the eligibility of membership, it is compulsory that the progress should be submitted before General Council and the said Council shall determine period and right to play.

8.2.2.4 For the each department, it is obligatory that annual tournaments shall be organized according to their rules and regulations. They would also entitle to organize national level competitions or inter department competitions.

8.2.3 Eligibility For The Athletes Commission

8.2.3.1 There shall be an Athletes Commission to fulfil the mission and objectives with composition and functions as directed by POA/PSB.

8.2.3.2 The Athlete Commission as per POA/PSB directive shall at least Five (5) members who are at least 16 years of age and have never been sanctioned for a doping offence.

8.2.3.3 The Commission shall be composed of such male and female players/ competitors / athletes who at the time of their election / nominations are at least participating at National and International level competitions.

8.2.3.4 The members of the Athletes Commission shall be elected / nominated for four years or till next elections of Pakistan Taekwondo Federation.

8.2.3.5 The Chairman/ Secretary PTF shall approve the nomination of the suitable members of Athletes Commission for each term out of the list of qualified athletes provided by the concerned Association and other affiliated Member Units.

8.2.3.6 The commission shall be represented at the General Council with Two (2) of its members elected by the PTF Athletes Commission and they shall have the right to vote.

8.2.3.7 The Commission shall be represented on the PTF Executive Council with at least One (1) member elected by the PTF General Council and he / she shall have right of vote.

8.2.4 Eligibility For The Referee Association

8.2.4.1 There shall be a Referee Association to fulfill the mission and objectives with composition and functions as directed by PSB/POA.

8.2.4.2 The Referee Association as per PSB/POA directive shall at least Five (5) members who are at least 25 years of age.

8.2.4.3 The Association shall be composed of such male and female Qualified Referees who at the time of their election / nominations are at least at national qualified level.

8.2.4.4 The members of the Referee Commission shall be elected / nominated for four years or till next elections of Pakistan

- Taekwondo Federation and can be renewed.
- 8.2.4.5 The Chairman/ Secretary PTF shall approve the nomination of the suitable members of Referee Association for each term out of the list of qualified referees provided by the concerned Association and other affiliated Member Units.
- 8.2.4.6 The association shall be represented at the General Council with One (1) of its member elected by the PTF Referee Association and they shall have the right to vote.
- 8.2.4.7 The Association shall be represented on the PTF General Council with at least One (1) member elected by the PTF General Council and he / she shall have right of vote.

8.2.5 Eligibility For The Coaches Association

- 8.2.5.1 There shall be a Coaches Association to fulfil the mission and objectives with composition and functions as directed by POA/PSB.
- 8.2.5.2 The Coaches Association as per POA/PSB directive shall atleast Four (4) members who are at least 30 years of age.
- 8.2.5.3 The Association shall be composed of Qualified Coaches who at the time of their election / nominations are at least at national qualified level.
- 8.2.5.4 The members of the Coaches Association shall be elected / nominated for four years or till next elections of Pakistan Taekwondo Federation and can be renewed.
- 8.2.5.5 The Chairman/ Secretary PTF shall approve the nomination of the suitable members of Referee Association for each term out of the list of qualified coaches provided by the concerned Association and other affiliated Member Units.
- 8.2.5.6 The association shall be represented at the General Council with One (1) of its member elected by the PTF Referee Association and they shall have the right to vote.

8.2.6 Women Wing

The inclusion of Women Wing in all provinces is mandatory. The President Women Wing shall have right of vote in General Council / Executive Council Meetings of PTF.

8.2.7 Para Wing

The inclusion of Para Wing in all provinces is mandatory. The President Para Wing shall have right of vote in General Council / Executive Council Meetings of PTF.

8.2.8 School Association

The inclusion of School Association in all provinces is mandatory. The President of School Association shall have right of vote in General Council / Executive Council Meetings of PTF.

8.2.9 Three Individuals

The inclusion of Three Individuals in all provinces is mandatory. Three Individuals shall have right of vote in General Council / Executive Council Meetings of PTF.

8.3 Disqualification of Membership: The membership of the affiliated Units shall

be deemed to be disqualified on the following manners with the decision of General Council of PTF after adopting due process:

- 8.3.1 If the annual fee would not deposit within stipulated time after the receiving of show cause notice.
- 8.3.2 If any individual from the Unit found to be indulged or involved in an immoral activities or the activities which against the norms of Taekwondo.
- 8.3.3 If elections of Provinces or Units would not conducted within time.
- 8.3.4 If any disciplinary action or penalty imposed.
- 8.3.5 If the Unit did not participate in the National level competitions without any intimation.
- 8.3.6 The Associations and Units must abide by the Constitution of PTF.
- 8.3.7 The Associations/Units must operate an account in Nationalized Bank.
- 8.3.8 The Provincial Association must conduct Provincial Championship every year in the entire district, divisions, junior, and senior for both men and women. A detailed report consisting of the results, number of participants, number of Technical officials, details of upcoming players must be sent to the PTF.
- 8.3.9 The provincial championship shall be conducted in accordance with the rules and regulations of WT/PTF and no deviations shall be accepted.

Article 9 Equal Protection

- 9.1 **Equal Protection:** All PTF Members shall be equal before these Statutes. The PTF shall be free of any form of discrimination with regard to a region, place, department, services or person on the grounds of race, religion, politics, and gender or otherwise.

PART IV: BELT CERTIFICATIONS

Article 10 Colour Belt Test Certification / Membership

10.1 The Association will arrange the test for belt promotion. All the Associations and Units are allowed to arrange Junior belt test only in following categories.

10.1.1 Yellow Belt

10.1.2 Green Belt

10.1.3 Blue Belt

10.1.4 Red Belt

10.2 The test of white belt to red belt shall be conducted by all the Associations/Clubs, Services and Units, whereas the test of Red Belt to Black Belt (Kukkiwon), will be recommended by the Technical Committee of PTF.

Article 11 Black Belt Test Certification / Membership

11.1 The chairman of Technical Committee PTF shall announce the time/ schedule of Black Belt Test or will inform Provincial Associations to conduct Black Belt Test as many times they feel appropriate. The time/schedule shall also be forwarded to the Office of the Chairman/ President/ OIC and Secy General of concerned Members.

11.2 The Technical Committee shall try to conduct the test in the shape of Groups. The players who have showed accuracy in their performance as per standard of Black Belt shall be recommended for the Black Belt Dan/ Poom Certification from Kukkiwon.

PART V. ACTIVITIES AND RESOURCES

Article 12 Activities

12.1 Activities: The PTF engages in the following activities:

- 12.1.1 Promoting, organizing / conducting and sponsoring championships, tournaments and other events;
- 12.1.2 Conduct research for the propagation and development of Taekwondo in the country;
- 12.1.3 Publication of Taekwondo-related material;
- 12.1.4 Promoting the principles and activities of the Pakistan Taekwondo Federation;
- 12.1.5 Sponsoring, recognizing, or otherwise supporting organizations designed to further the development of Taekwondo;
- 12.1.6 Developing educational, training and certification programs for referees and coaches of the PTF;
- 12.1.7 Supporting the advancement of scientific and medical understanding of Taekwondo;
- 12.1.8 Promoting and Supporting the participation of women in sports;
- 12.1.9 Promoting and Supporting the participation of disabled persons in Taekwondo; and
- 12.1.10 Other activities authorized by the General Council in furtherance of the PTF's mission and objectives as defined in Article 2.
- 12.1.11 Promoting IOC/ POA goals regarding Environmental Issues.

Article 13 PTF Promoted Championships

13.1 PTF Promoted Events: The following are PTF Promoted Events:

- 13.1.1 PTF (Men's and Women's) National Taekwondo Championships;
- 13.1.2 PTF National Senior Taekwondo Championships;
- 13.1.3 PTF National Junior Taekwondo Championships;
- 13.1.4 PTF National Cadet Taekwondo Championships;
- 13.1.5 PTF National Team Taekwondo Championships;
- 13.1.6 PTF National Poomsae Taekwondo Championships;
- 13.1.7 PTF National Para-Taekwondo Championships;
- 13.1.8 PTF National Clubs Kids / Cadets / Juniors / Seniors Taekwondo Championships;

Article 14 Referees, Coaches, Competition Rules

14.1 Competition Rules: All championships promoted or sanctioned by the PTF shall observe the Competition Rules of the WT.

14.2 Referees: PTF Championships and other national championships sanctioned or promoted by the PTF shall be conducted only by PTF-approved Referees.

14.3 National Referee Training: Only the PTF shall conduct or authorize National Referee training courses, refresher courses and seminars. No other organization shall be authorized to organize, execute, or issue certificates for

referee training courses, refreshers courses or seminars for national level referees.

14.4 National Referee Qualification: The Chairman shall grant the qualification of "National Referee" to those who have successfully completed a National Referee Seminar and who have passed all the prerequisite tests and criteria deemed necessary by the PTF.

14.5 National Coaching Training: Only the PTF shall conduct or authorize National Coaching training courses, refresher courses and seminars. No other organization shall be authorized to organize, execute or issue certificates for coaching training courses, refreshers courses, or seminars.

14.6 National Coach Qualification: The Chairman shall grant the qualification of "National Taekwondo Coach" to those who have successfully completed the National Coach Training Course and who have passed all the prerequisite tests and criteria deemed necessary by the PTF.

Article 15 Finances

15.1 Operating and Administrative Expenses: The operating and administrative expenses of the Federation shall be covered by the resources provided by the annual subscription fees paid by members of the Federation, affiliation fees, government funding and remittances/ funding from other sources. The Federation may also raise income from strategic investments made by the Federation in consultation with the Advisory Council.

15.2 Bank Account: All Income received under Article 15(1) shall be deposited into an account with a Bank selected by the Chairman/ Executive Council and managed by the Treasurer of the Federation.

15.3 Audited Accounts: The Secretary General/ Treasurer shall each year render a detailed of audited accounts of the financial statement of the Federation to General Council in its meeting.

Article 16 Intellectual Property

16.1 In General: PTF-promoted competitions and events are the exclusive property of the PTF, which owns all rights and data relating thereto, in particular, and without limitation, all rights relating to their organization, exploitation, broadcasting, recording, representation, reproduction, access and dissemination in any form and by any means or mechanism whatsoever, whether now existing or developed in the future. The PTF shall determine the conditions of access to and the conditions of any use of data relating to the PTF- promoted competitions and events.

16.2 Marks and Symbols: The PTF emblem, PTF Para-Taekwondo emblem, flag, motto, identifications (including but not limited to "PTF-promoted" and "PTF-sanctioned"), as defined by the PTF shall be collectively or individually referred to as "PTF Properties". The following applies to PTF Properties:

16.1.1 All rights to any and all PTF Properties, as well as all rights to the use thereof, belong exclusively to the PTF, including but not limited to the use for any profit-making, commercial or advertising purposes.

The PTF may license all or part of its rights on terms and conditions set forth by the PTF.

16.1.2 PTF properties shall not be used without prior approval of the PTF. Each Member shall use reasonable efforts for prevention of the name and emblem's use without approval of the PTF in the areas under the jurisdiction of that Member.

16.1.3 The PTF reserves the right to approve Members to take appropriate legal action against pirating and/or illegal use of the name and emblem of the PTF by clubs, associations and individuals in respective jurisdictions where such violations have occurred.

16.3 **Bylaws:** By-laws concerning the use of PTF Properties, PTF Para-Taekwondo properties, in their original form or any other possible modifications, and the possible legal and/or disciplinary actions against perpetrators who did not obtain such official approval from PTF, shall be enacted separately.

Article 17 Media Policy

17.1 **Media Policy:** All television, radio, photographic, film, internet, telephone and other media rights to PTF events known of or unknown of today are the exclusive property of the PTF. These rights may not be sold or negotiated without the written agreement of the PTF, which may delegate its powers to negotiate the sale or use of these rights, but which shall retain the sole authority for the final decision.

17.2 **Hosting PTF Promoted Championships:** When a Member hosts a PTF-promoted event, the Organizing Committee shall first get the approval of the PTF before signing any marketing contract with private entities. For such contracts the following shall apply:

17.2.1 The PTF shall be allotted thirty percent (30%) of any fees for all media rights, advertisement income and royalties arranged by the Organizing Committee for using the PTF emblem in connection with all the PTF-promoted championships.

17.2.2 For arrangements by the PTF for the Organizing Committee, those fees shall be divided in equal parts between the PTF and the Organizing Committee.

17.3 **Social Media Policy:** All members of the federation, athletes, coaches, referees and staff etc will abide all the following social media rules:-

- 17.3.1 All activates related to social medial must exemplify the highest moral character, behavior, and adhering to strong ethical and integrity standards.
- 17.3.2 All seniors must lead by example in presentation of clean and professional image in terms of personal appearance and provide a positive role model in terms of personal habits, language, and conduct.
- 17.3.3 The Associations / Units / Services / Clubs must adhere the model policies for athletes' conduct and language while commenting, posting and liking any material on social media.
- 17.3.4 All individuals must avoid all such online activities that can cause personal harm, make bad name for club, association, unit, service and federation.
- 17.3.5 Avoid all improper and potentially harmful relationships on social media.
- 17.3.6 Refrain from conduct that may compromise professional responsibility or reduce the public's trust in the profession.
- 17.3.7 Do not commit a crime or other improper act that reflects adversely on the sport, the coaching profession, or the coach's institution or can be bring bad name to the organization / federation.
- 17.3.8 Discourage use of pornographic material; refrain from the use of pornography.
- 17.3.9 Refrain from all false, misleading, or deceptive statements related to qualifications, fees, services, products etc.
- 17.3.10 Do not make any false, misleading, or deceptive public statement on social media or any media concerning any matter related to athletes, coaches, referees, and any relevant activities including trainings.
- 17.3.11 Assure that all public statements relating to professional services, products, or publications including those made by others engaged to create or place such statements are accurate and not misleading.
- 17.3.12 Make reasonable efforts to correct untrue, misleading, or deceptive statements made by others concerning any other body / member.
- 17.3.13 Do not compensate members of the communication media in return for publicity.

Article 18 Committees of the Federation

18.1 Standing Committees: The PTF Council shall constitute the following standing committees as auxiliary apparatuses:

18.1.1 Technical & Development Committee: The Technical and Development Committee reviews the organization and management of Taekwondo competitions and analyzes various issues in the effective management of referees and study the improvement of techniques related to Taekwondo competitions.

18.1.1.1 Reporting: The chairman of the Technical and Development Committee, when needed, shall attend the PTF Council meeting(s). The Technical and Development Committee proposes a technical delegate and an ex-officio member of the Competition Supervisory Board to the Chairman/Secretary General for all the Taekwondo competitions promoted and/or sanctioned by the PTF.

18.1.1.2 Supervision: The chairman of the Technical & Development Committee is required to report to the Chairman/Secretary General and can call meetings, when deemed necessary, with the vice chairmen of the committee and members of the sub-committees. The chairman of the Technical & Development Committee is also obliged to draft the amendments in competition rules of specific competition in accordance with the WT Competition Rules and in accordance with the instructions of the Chairman/Secretary General PTF.

18.1.1.3 Annual Plan: The chairman of the Technical & Development Committee should prepare an annual working plan and working plan and putting to practice upon the approval of the Chairman/Secretary General PTF.

18.1.1.4 Composition: The Technical & Development Committee may be composed of one chairman, up to five vice chairmen, and up to ten regular members. These of the vice chairmen may be the Chairmen of the Games Committee, the Referee Committee and the Anti-Doping & Medical Committee. Regular members of the Committee shall include the Chairmen of each CU Technical Committee, and the Chairman of the Educational Committee, and the Chairman of the Athletes Committee. The remaining members shall be appointed by the Chairman.

18.1.2 Games Committee: The Games Committee deals with studying the requirements for further improvements of the organization and management of Taekwondo competitions.

- 18.1.3 **Referee Committee:** The Referee Committee deals with studying the conditions for consistent application of the WT Competition Rules.
- 18.1.4 **Research/ Education and Development Committee:** The Education and Development Committee deals with studying the requirement for cultivation of competent athletes, coaches and general Taekwondo practitioners, etc., and preparing educational materials for the further development of Taekwondo. The committee advises the PTF Council on the promotion of culture and Taekwondo education and supports the WT, POA, PSB and any other Govt. of Pakistan programs and activities related to the education of youth through Taekwondo.
- 18.1.5 **Women's Committee:** The Women's Committee deals with the specific issues related to the practice, development and promotion of Taekwondo amongst women. The Committee gives advices to the PTF Council on matters related to Women's Taekwondo.
- 18.1.6 **TV & New Media Committee:** The TV and New Media Committee is responsible for preparing and implementing the overall PTF strategy for future broadcast rights negotiations. The TV and New Media Committee deals in particular with the development of the visibility and brand image of PTF; collaboration with the media and its development (written press, radio, TV, Internet, etc.); working conditions of the media during competitions organized by the PTF; PTF publications; management of public relations activities; contacts with the authorities, other sport federations, the WT, the AUT, the POA, the PSB, sponsors and the sport industry; the development and exploitation of all the rights pertaining to the competitions and events organized by the PTF. The Committee is to monitor the implementation of the PTF's media and related programs, and report thereon to the PTF Chairman/Patron.
- 18.1.7 **Marketing Committee:** The Marketing Committee reviews and studies possible sources of financing and revenue for the PTF whilst ensuring that the control of sport rests with sports authorities. The Committee is to make recommendations to the PTF Council / Assembly regarding marketing and related programs. The Committee is to monitor the implementation of the PTF's marketing and related programs, and report thereon to the PTF Chairman/Patron. The Committee is also to seek means of maximizing the potential benefits to the Taekwondo available through association with marketing partners.
- 18.1.8 **Coaches Committee:** The Coaches Committee deals with studying requirements for the athletes and coaches' safety, participation in competitions and technical enhancement. The Committee represents athletes and coaches within the Taekwondo Movement and also upholds the rights and obligations of the athletes and coaches. The committee is reports to the Chairman/Secretary General PTF.
- 18.1.9 **Youth & Collegiate/ Universiade Committee:** The Youth and Collegiate Committee deals with the issues related to the practice,

promotion and development of Taekwondo amongst the youth and collegians. The committee is also tasked with studying various affairs relating to Youth and Collegiate/Universiade Taekwondo competitions. The committee reports to the Chairman/Secretary General PTF.

- 18.1.10 **Juridical Committee:** The Juridical Committee deals with drafting the PTF Statutes and by-laws and amendments thereto; providing legal opinions to the PTF Chairman, upon their request, on issues relating to the exercise of their respective competences; considering actions or defense concerning the PTF; and carrying out studies of a legal nature on issues which may affect the interests of the PTF.
- 18.1.11 **International Training Tour Committee:** The Committee deals with selection of National Taekwondo Athletes/Coaches/Referees and any other person involved in the development of Taekwondo, for International Training Tours.
- 18.1.12 **Athletes Committee:** The Athletes Committee represents athletes within the Taekwondo Movement, upholds the rights and obligations of the athletes, and conducts educational training for and on behalf of athletes.
- 18.1.13 **Poomsae Committee:** The Poomsae Committee follows all the updates of WT Poomsae Competition Rule. The Poomsae Committee is tasked with studying the requirements for further improvements of national Poomsae athletes and researching methods of effective management of training courses for National Poomsae Referee Courses and Poomsae Coaching Courses.
- 18.1.14 **Ad-Hoc Committees:** As provided in these Statutes the PTF may from time to time form special purpose Ad-Hoc committees.

Article19. Arbitration

- 19.1 Dispute among the members associations shall be referred to Arbitrator (s) to be appointed by the next higher Organization. The award of the Arbitrator (s) shall be deemed as final. No person, Association or an Organization connected with Taekwondo at any level shall go to the court of law regarding any dispute. For example, a dispute at any level will be referred to the next higher authority who will appoint Arbitrator (s) whose decision will be communicated to the lower level for implementation.
- 19.2 A dispute at district level will be dealt with as laid down above at the divisional level and a dispute at divisional level will be dealt with at the Provincial level.
- 19.3 In all cases the PTF shall be final Court of Appeal. The decision of the PTF shall be final and not be challenged in any court of law.
- 19.4 The dispute, if any, in the PTF shall be resolved, through arbitration, by the Pakistan Olympic Association, under its rules and its decision shall be final and binding on all concerned in any manner with PTF.
- 19.5 In case any dispute arose amongst the members / associations the only jurisdiction for filing any case will be the jurisdiction where the Head office of PTF is based / where the constitution of PTF will be registered.
- 19.6 In case the grievied is not satisfied with the decisions of PTF / POA, then the case may be perused in Civil Courts. In all cases PTF/POA will not take any responsibility.

Article20. Discipline

- 20.1 Discipline in sports is the key of any organization. Political exploitation of this field, sectarianism, intrigues, grouping, rowdyism, indiscipline, misbehaviors, use of abusive language, contravention or disobedience of constitution, rules, regulations, by-laws or directives of superiors particularly Executive Council, members of E.C., Manager of team, coach, Head of affiliated clubs / association/ bodies, bringing the name of Association, affiliated club/ association their officials or the game into hatred, contempt and disaffections amongst public in general and members in particular, shall be heinous offence and indiscipline and it shall dealt with severely:
- 20.1.1 The Executive Council shall be responsible for maintaining discipline amongst the officials, referees/Judges of games, players, members and clubs/ associations/ institutions affiliated to Pakistan Taekwondo Federation
- 20.1.2 No affiliated Member shall have any kind of relationship with a non-affiliated or suspended member / organization / Council.
- 20.1.3 The exchange of competitors, administrators, directors, judges, officials, trainers, coaches, etc., with non-affiliated or suspended member / organization / Council is not permissible.
- 20.1.4 The holding of demonstrations and / or exhibitions, clinics, training, competitions, etc., with non-affiliated or suspended member/ organization/ Council is not permissible.

- 20.1.5 The Federation may authorize relations with non-affiliated or suspended bodies.
- 20.1.6 Any individual or group violating these rules shall be suspended by the affiliated Member for a minimum period of one year, up to a maximum period of two years. PTF retains the right to review the suspension made by the affiliated Member and to increase it up to the maximum of two years in accordance with the circumstances involved. The affiliated Member shall abide by any such increase made on review. In the event that such individual or group has resigned its membership with the affiliated Member or is not a Member, it shall not be allowed to affiliate with that Member for a minimum period of three months up to a maximum period of two years.
- 20.1.7 Each Member that organize/ conducts a competition shall strictly enforce the WT and PTF Rules governing eligibility.
- 20.1.8 If any members / athlete / coach / referee / official etc. take part in any open international event / seminar / conference / training program etc where there is no need to register through WT GMS and or through PTF, no disciplinary action will be taken against such individual or group. But for record purpose, updating the news of PTF and especially as moral obligation, all those who participate in any such event / activity must inform PTF Secretariat office before participation and must submit their results.
- 20.1.9 The Executive Council may take so motto or on report made to it by any person or Council and all the subordinate bodies thereof shall have the power to take disciplinary powers over their members, and may take such disciplinary action as is demand fit, after serving a show cause notice.
- 20.1.10 The Executive Council may however, take such disciplinary action as it deems necessary against any member of PTF Referees/ Judges or Games, any players any official or any club/ Association/ institution affiliated to PTF or any nominee, representative or any person/ player representing at any team, Council or game for or on behalf of PTF or any games arranged by PTF.
- 20.1.11 The Executive Council after issue of 7 days show cause notice and on receipt of reply if any, may either suspend for specified period, debar or expel for maximum period of 5 years and also impose fine Minimum amount of Rs.5,000/- in addition to awarding costs/ expenses/ compensation for the loss caused/ suffered due to commission, omission or fault of delinquent member, player, official, coach, referee/ judge or games club/ association/ institution affiliated there to.
- 20.1.12 The Executive Council may nominate and constitute a Tribunal of 3 members to decide disciplinary matters, or decide such matters itself.
- 20.1.13 The players of Association (Male-Female) who could represent on behalf of any province in any game or not allowed to play on behalf of other Province and Department at least three years after obtaining prior NOC from the PTF and in case of any violation, strict action under the law would take and that decision could not be challenged in any forum/court of law.

- 20.1.14 Provided that Chairman/ President / Senior Vice President / Vice President / General Secretary / Associate Secretary may in consultation with another member of the Executive Council or coach/ manager of team in emergency takes such disciplinary action at spot against any player, official member as the case may be, at any time as it is considered necessary.
- 20.1.15 Provided further that pending such enquiry as it deemed necessary by the Executive Council, ad-interim orders for suspension of membership, suspension stay of participation in any game by any player, coach, referee/ judge of game or any member or association/ club, or stay of orders of any member club/ association or any person or authority affiliated to PTF, may be granted by the Chairman/ General Secretary with concurrence of one other member of the Executive Council.
- 20.1.16 Anyone who became a regular player of any team after competition either who belong to any departmental team would compulsorily get no objection certification (N.O.C) from respective department for playing on behalf of the other province, department. Etc. Otherwise, in case of any violation, the PTF have the right to sue against such player/coach/ Affiliated Unit as per decision of the general Council the rules may be changed from time to time.
- 20.1.17 If a coach or an athlete make false report(s) to the higher organization like POA, PSB or any other international Council, without intimating the PTF secretariat office, a strict disciplinary action will be taken by the Chairman against such coach/athlete. Although if a coach / athlete has any sort of issue he/she may first intimate to PTF secretariat office.

Article 21. Registration and Transfer Policy

- 21.1 The term player referred in this article means Khyurogi and Poomsae (both male and female).
- 21.2 In all the cases the procedure has to be done through the NSF.
- 21.3 Units which are affiliated and bonafied member of the NSF cannot issue any kind of No Objection Certificate (NOC). In cases where an NOC is required to be obtained, it has to be done through Secretariat Office. The Federation Office will in turn process the case with the concerned Affiliated Unit to issue NOC.
- 21.4 The Registration and Transfer Policies of all Affiliated Units of the Federation must be uniform and must be in line with the Rules and Regulations of the Pakistan Taekwondo Federation.
- 21.5 These Registration and Transfer Policies will come into effect from 10th August 2017 and supersedes all previous policies on the subject.
- 21.6 No Registration / Transfer Form other than the one circulated by the Federation Secretariat may be used by any of the Affiliated Unit for Registration / Transfer of player(s).

Registration Policy

- 21.7 All players must be registered with their Provincial Association / Department / Service before he/she is eligible to participate in any championship/games. Registration Forms of all players duly completed in all respect must be held with the Federation Secretariat.
- 21.8 The Record of player's registration must be maintained by all the Affiliated Units of Pakistan Taekwondo Federation as per following procedure:-
- 21.8.1 All Affiliated Units must submit two copies of the Official Registration Form (form attached), duly completed to the Federation, who would then sign and return the original form to the originating unit.
- 21.8.2 Official Registration Form must be signed by the player, his/her parents/guardians, Chairman/General Secretary of the Affiliated Unit or OC of the svcs.
- 21.8.3 No player will be allowed to participate in any competition i.e. provincial / National and International who's Registration Record is not held with the Pakistan Taekwondo Federation.
- 21.9 The following documents must be attached with each Official Registration Form at the time of initial registration:-
- 21.9.1 Certifications:-
- 21.9.1.1 KUKKIWON
- 21.9.1.2 Global License
- 21.9.1.3 PTF
- 21.9.2 Two recent passport size colored photographs.
- 21.9.3 Attested copy of computerized B Form (if under 18 years of age).
- 21.9.4 Attested copy of CNIC (if over 18 years of age).
- 21.9.5 In case of contracted / stipend players with services / departments, the copy of contract agreement duly signed by the player, his/her parents and Sports Secretary of Services/Department.
- 21.10 The player once registered with an Affiliated Unit of Pakistan Taekwondo Federation must remain with that Affiliated Unit for at least two (2)

consecutive years i.e. from the date of his / her registration. On completion of his/her initial registration period, the player and his/her parents are at will to either continue to represent the same Affiliated Unit (for the next at least two 2 years), or join any other Affiliated Unit but at least must inform the previous unit well in time. In certain cases if the athlete has contracted with the services / department with more than two years then the athlete is supposed to be with the same unit for that period. In simple words the initial contract is the sweet and will between athlete / department / services that how long they do the initial contract. When there is a need for renewal of the NOC then the NSF will be involved otherwise it will take the natural course of action.

- 21.11 A player having a domicile of a province cannot register to Play with any other province except federal unless the player moves his / her residence and obtains a new domicile certificate for the new province of residence.
- 21.12 Registration of a new player (getting registered for the first time) may continue to occur at any time of the year. However, his/her minimum two (2) years of contract period must end on 31st December.
- 21.13 On expiry of contract period, if a player decides to discontinue for any period of time, then he / she is at will to do so. However, once he / she decides to resume the sport again, then he / she may only do so by fulfilling all the prerequisites as already spelled out in paragraphs 9 to 12".

Transfer Policy

- 21.14 Transfer means transfer of player(s) from one Affiliated Unit to another; rules of domicile will apply, while the player is officially registered with any unit.
- 21.15 The official transfer period is from 1st January to 28th February of each year.
- 21.16 The Affiliated Unit requesting for transfer of a player must process the case with the Federation Secretariat as per following procedure:-
 - 21.16.1 The Unit to which the player is transferring to, will apply for transfer of the player on the Official Transfer Form and submit to the Federation Secretariat.
 - 21.16.2 If a player is to be transferred before the stipulated contract period is completed with the contracted unit, the Unit to which the player is being transferred will have to pay a compensation fee of Rs.100,000/- (One Hundred Thousand) to the Federation. The Federation will in return pay:-
 - 21.16.2.1 Rs. 70,000/- (Seventy thousand) to the parent unit i.e. old affiliated unit.
 - 21.16.2.2 The remaining Amount will be kept by the Federation.
 - 21.16.3 No Transfer Fee will be applicable if the player transfers after the stipulated contract period of minimum 2 years or as spelled out in the Registration Form with the parent unit. In case a player leaves the university, then he / she may register with the new unit subject to provision of domicile certificate and an NOC from the HEC (for registered HEC Players only). The following documents must be attached with each transfer case:-
 - 21.16.3.1 Official Transfer Form.
 - 21.16.3.2 Letter addressed to the Federation Secretariat to obtain NOC from the transferring unit. Federation Secretariat will process the case with the transferring unit to issue the NOC.

- 21.16.3.3 Attested computerized copy of B form.
 - 21.16.3.4 Copy of CNIC if over 18 years.
 - 21.16.3.5 Copy of parents ID card.
 - 21.16.3.6 Two recent passport size colored photographs.
 - 21.16.3.7 NOC from HEC (for registered HEC Players only)
- 21.17 The transfer of the player will be deemed complete only after the formalities are approved by the Federation Secretariat.
- 21.18 Players who violate their contract / abscond during their contract agreement period with their parent Affiliated Unit will not be allowed to transfer to any other unit till such time all formalities of contract agreement are fulfilled , NOC is obtained from his/her parent affiliated unit ,and final clearance obtained from the Federation Secretariat.
- 21.19 Any Affiliated Unit, player and their parents, who have signed the Registration and Transfer Form found violating / manipulating the Policies of the Federation may be subject to strict disciplinary action as deemed appropriate by the Federation's Disciplinary Committee.
- 21.20 If a player is registered with an Affiliated Unit and has played for that unit during any part of the year, then he / she will not be allowed to transfer to any other unit during that year, irrespective of the conditions as spelled out in the paragraph number 15 b. However, they may process their case for transfer the following year after fulfilling all transfer formalities.
- 21.21 In case of any dispute / query, the matter will be referred for arbitration only to the Federation which is the final authority.

Article 22 Subscription

- 22.1 Each member of Affiliated Unit shall pay to the Federation an annual subscription of Rs.3,000/- which shall be due on the 1st July in each year and paid within three months of that date.
- 22.2 No member shall be entitled to vote at any meeting of the P.T.F or of a Committee/Sub Committee and any National or Provincial Level Competitions / Events/ Seminar/ Coaching & Training Camp, unless the subscription for the year and other dues if any have been paid.
- 22.3 Any Unit who wants to get membership, first time after adopting due measures and due approval from the General Council and shall pay the fee of Rs.50, 000/-to the federation office.

Article 23 Miscellaneous

- 23.1 All funds of the PTF shall be deposited in a selected Bank in the name of the PTF and shall not be withdrawn except under the joint signatures.
- 23.2 The account of PTF will be changed only with the permission of General Council Members during the General Council Meetings.
- 23.3 In case of emergent matters when holding of a meeting is not possible the Chairman/ Secretary may obtain the decision of the members by post or by telegraphic/ votes and act according to the majority vote provided the votes so obtained are preserved in the federation's record and the matter is laid at the next meeting for approval.
- 23.4 No amendment to these rules shall be made except at an ordinary General Meeting provided due notice of the proposed amendments is given to the members at least 15 days before the date of meeting. Such amendment shall

- be adopted by a two third majority of the members attending the meeting.
- 23.5 Any matter not covered by these rules shall be decided by the General Meeting by a majority vote.
- 23.6 The interpretations/ these articles of the Constitution by the Pakistan Taekwondo Federation Executive Council or the General Meeting, as the case may be shall be final.

Article 24 PTF Registered Clubs / Schools

- 24.1 All the clubs registered with PTF will abide all the rules and regulations as it is applied on the Provincial associations and the affiliated units.
- 24.2 All the clubs must also get registered with the concerned Provincials Associations / Departments / Services.
- 24.3 All the schools must be registered with PTF through MOUs duly signed with PTF.
- 24.4 All the clubs/schools will have playing rights with the Federation, however with their concerned Provincial / District Association the rules and regulations will be applied as per their Provincial / District Association.
- 24.5 A criteria to register the club with the province / federation will be followed as already send to all affiliated units.

Article 25 Abbreviations and Definitions

- 25.1. The following are commonly used abbreviations and designations used in these statutes:

Competition Rules:	WT Competition Rules and Interpretations
WT:	World Taekwondo Federation
ATU:	Asian Taekwondo Union
CTU:	Commonwealth Taekwondo Union
IOC:	International Olympic Committee
POA:	Pakistan Olympics Association
PSB:	Pakistan Sports Board
PTF:	Pakistan Taekwondo Federation
Affiliated Units/Departments:	Affiliated Provincial Associations/ Services/ Departments/Organizations/ Athlete Commission/ Referee Association/ Coaches Association
Provincial Associations:	Punjab Taekwondo Association, Sindh Taekwondo Association, KPK Taekwondo Association, Baluchistan Taekwondo Association, Islamabad Taekwondo Association and GBTaekwondo Association AJK Taekwondo Association
Services:	Services means and include: Pakistan Army, Pakistan Air Force and Pakistan Navy
Departments:	Departments means and include: WAPDA, Railways, Police and Higher Education Commission



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