

Articles of Association of The Alpine *Club of Pakistan

ARTICLE - I

DEFINITIONS AND INTERPRETATION OF TERMS

Terms and abbreviations used hereinafter shall mean:-

Constitution: Constitution of Alpine Club of Pakistan comprised of Articles of Association and Memorandum of Association.

PSB: Pakistan Sports Board.

Federation: Alpine Club of Pakistan affiliated with Pakistan Sports Board, Asian and International Mountaineering and Sport Climbing Federations, and pursuing affiliation with Pakistan Olympic Association.

General Council: *General Council of the Alpine Club of Pakistan.

Member Unit: Association / Organization affiliated with the Federation.

Association: The Provincial Alpine/sport climbing Association.

Other Association: ICT, AJ&K, FATA and Gilgit Baltistan Alpine / Sport Climbing Associations.

Service Organization: Departmental Sports Organization constituted at national level like:-

Pakistan Army, Pakistan Air Force, Pakistan Navy, Pakistan Railways, Pakistan WAPDA, Pakistan Police, Higher Education Commission / Pakistan Universities Sports Board, SNGPL etc.

IOC: International Olympic Committee.

0. **WADA:** World Anti Doping Agency.

1. **POA/NOC:** Pakistan Olympic Association/National Olympic Committee.

2. **UIAA :** Union of International Alpine Associations

3. **UAAA:** Union of Asian Alpine Associations

4. **IFSC :** International Federation of Sport Climbing

5. **ACC :** Asian Climbing Committee

6. **Executive Board:** Executive Board of Alpine Club of Pakistan

7.A*. **Chairman,** Chairman Alpine Club of Pakistan.

7. **President:** President of Alpine Club of Pakistan.

8. **Vice-President:** Vice President of Alpine Club of Pakistan.

9. **Secretary General:** Secretary General of Alpine Club of Pakistan.



Treasurer: Treasurer of Alpine Club of Pakistan.

Press Secretary: Press Secretary of Alpine Club of Pakistan (to be nominated by the Executive Board), from amongst the Directors of the Board.

General Council Member: Member of the Board/General Body of Alpine Club of Pakistan.

Member: Member of the Executive Board of Alpine Club of Pakistan.

Chief Patron: Only one person of high integrity and status who may like to contribute to the development of sport on regular basis and approved by the General Council.

Patrons: Persons of high integrity and status who may like to contribute to the development of the sport and approved by the Executive Committee.

ARTICLE - II

MEMBERSHIP

The membership of the Alpine Club of Pakistan shall be open to the following, subject to the criteria laid down in the constitution of Alpine Club of Pakistan:-

- i. Provincial Alpine Associations.
- ii. Controlling Body of the respective sport of Services Organizations, and Departmental Organizations.
- iii. *Controlling Body of the respective sport in the Federally Administered Territory of Islamabad, FATA, Gilgit-Baltistan, AJK.
- iv. *Deleted.

Representation of the affiliated Member Units on the General Council of the Federation shall be as under:-

- (i) Provincial Association (2) each.
- (ii) Services Organizations, Departmental Organizations, Islamabad, AJ&K, FATA and Gilgit Baltistan one (1) each.
- (iii) *Six technical officials such as Judges, Coaches and Managers one each related to mountaineering and Sport Climbing.

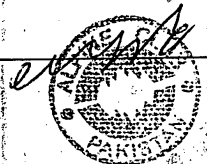
ARTICLE - III

ELIGIBILITY FOR MEMBERSHIP

Provincial Associations

The Provincial Alpine Associations shall be eligible for seeking and retaining membership of the Federation if they fulfill the following conditions: -

- i. They have a Constitution each in line with the Constitution of the Federation.
- ii. They shall be constituted by the properly represented District Associations genuinely existing and functioning. The District Associations shall be constituted by the Tehsil Associations / Active Clubs. The minimum number of Active Clubs in each Tehsil shall be five. In case where Club System does not exist atleast 50 duly registered Players / Athletes / Competitors shall form the association.



- iii. All clubs affiliated with Distt. / Tehsil Associations shall participate in annual Distt. & Tehsil Competitions and Provincial championships.
- iv. The Clubs affiliated with the District Associations as well as Players / Athletes / Competitors registered with District Associations can also join Tehsil Associations of their sports. Tehsil and District Associations shall be registered with the Governmental Sports Bodies at Tehsil and District levels to receive the requisite financial and infrastructure / logistics support of the Government to run the sports activities efficiently. In case Tehsil and District Associations face any problem in this regard they shall bring the same to the notice of the Provincial Association.
- v. They hold regular Annual Provincial meet subject to fulfilling the criteria as laid down in the Constitution of the Alpine Club of Pakistan.
- vi. Championships Senior, Junior and Women (where applicable) and organize at least two tournaments at Provincial levels and one tournament on all Pakistan basis in a financial year in collaboration with the Federation.
- vii. Provincial Association may be affiliated with the respective Provincial Sports Board or Provincial or Olympic Associations.
- viii. They are registered with the respective Provincial Sports Boards to receive financial, infrastructure and logistics support of the Government for their activities. In case they face any problem in this regard they will bring the same to the notice of the Federation.
- ix. They hold elections as embodied in their respective Constitutions on which one representative each from Federation, Provincial Olympic Association/Provincial Sports Board would be called to attend the elections meetings, so as to ensure transparency and compliance of the Constitutions of the Associations / Federation.
- x. They pay their affiliation fees and subsequent annual subscriptions to the Federation within the first three months of the Financial Year.
- xi. They participate in the National Championships, Senior, Junior and Women (where applicable) every year as well as participate in other Tournaments / Competitions when asked by the Federation.
- xii. Associations shall not conflict with the Constitution of Federation.

2. Services / *Departmental Organizations

Services/Departmental Organizations shall be eligible to seek or retain Membership of the Federation only, if they are constituted on national basis and fulfill the following conditions:-

- a. They have a Constitution/Rules, Bye-laws in line with the Constitution of the Federation.
- b. They organize Inter-Unit/Inter-Divisional/Inter-Departmental Championships every year at national level in which all their component Units, with bonafide employee Players/Athletes/ Competitors, from throughout the country, take part.
- c. They assist the Federation in organizing its Annual Championships/ Tournaments/other Sports Programmes as and when so asked by the Federation.
- d. They have paid Affiliation Fees and are paying Annual Subscriptions within first three months of the Financial Year to the Federation.
- e. They participate without fail in the National Championships as per the directions of the Federations.

3. Other Associations

Other Associations of the Federally Administered Areas like Islamabad, FATA, Gilgit-Baltistan and Azad



Jammu & Kashmir and Technical Officials (Judges, Coaches & Managers two each; one from Sport Climbing and other from Mountaineering filed) shall be eligible to seek or retain Membership of the Federation provided they fulfill the following conditions:-

- a. They have a Constitution each in line with the Constitution of the Federation and shall be constituted by District Associations or atleast 10 Active Clubs or by the Representatives of atleast 200 registered Athletes/Players/Competitors if Clubs System does not exist; as contained in Regulation of local Sports Departments.
- b. These Associations in their jurisdictions may create lower level Associations in line with the District Associations of the Province with whom Clubs/Players/Athletes may be registered.
- c. They shall participate without fail in the Annual National Championships, Senior, Junior and Women (where applicable) every year as well as participate in other tournaments / competitions when asked by the Federation.
- d. They hold regular Annual Championships and organize One Tournament to be participated by the Clubs/Athletes of the area under their jurisdiction.
- e. They hold elections as embodied in their Constitutions on which One representative of the Federation shall be called to attend the elections meetings, so as to ensure transparency and compliance of the Constitution of the concerned Association/Federation.
- f. They pay their Affiliation Fee at the time of their affiliation with the Federation and subsequent Annual Subscription within three months, after expiry of financial year.

Notes

1. The Member Units of the Federation may submit to the Federation, before the end of May each year, their Annual Programmes to be pursued by them during the next Financial Year. They may also submit their Annual Reports of Activities of the previous financial year before the end of next September with special reference to the above stated Eligibility Conditions.

An Association/Service Organization applying for membership (affiliation) shall submit with its application, Affiliation Fee, a copy of its Constitution which shall be in line with the Constitution of the Federation, the list of Office Bearers and all such information, which establishes that all the relevant Eligibility Conditions as contained in the Constitution of the Federation are duly fulfilled.

Founding Members: The founding members consist of the signatories to the Memorandum of Association and Articles of Association of the Federation (without voting rights).

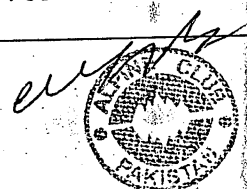
Honorary Members: The General Council of ACP may award honorary membership to any person who has rendered meritorious services for achievements of the objectives of the ACP or extra ordinary achievement in the field of mountaineering, trekking rock/ice or sport climbing etc (without voting rights). No fee shall be charged for this membership.

Corporate members : Corporate membership shall be awarded to commercial organizations who have made contribution to the achievement of the ACP objectives and ready to pay affiliation fee as determined by the Executive Board.

ARTICLE - IV

SUBSCRIPTION

1. Each Association / Other Association / Service Organization shall pay Affiliation Fee and annual fee as

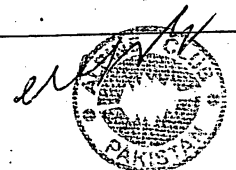


- decided by the Executive Council the Federation. The payment of Annual Subscription shall be made before 30th September each year. Financial year of the Federation, which will also be the year of the Federation for all purposes, shall begin from 1st of July and end on 30th June.
2. No representative of a Member Unit shall be entitled to vote at any meeting of the Federation if the Member Unit is in default in respect of payment of its dues to the Federation.
 3. A Member Unit failing to pay Subscription or any other dues to the Federation for two years, for which at least two notices have been duly issued and served by the Secretary General / Treasurer, shall be liable to be removed from the Membership of the Federation through a decision of the General Council of the Federation.
 4. Once a Member Unit is removed from the Membership of the Federation for non-payment of dues, application for re-admission will not be considered by the Federation unless all arrears have been paid alongwith a penalty and re-admission fee as decided by the Executive Board; to the Federation.

ARTICLE - V

GENERAL COUNCIL

- 1) Supreme authority of the Federation shall vest in the General Council consisting of authorized Representatives of affiliated Member Units, duly elected Office Bearers of the Federation i.e. 01 Chairman, 01 President, 07 Vice Presidents, Honorary Secretary General, Honorary Treasurer and *06 Honorary Executive Members.
- 2) The females and members of athlete commission would be encouraged to be the Board Members.
- 3) Two duly elected representatives of the Athletes Commission of the Federation for each term. The Athletes Commission shall consist of two Active Players / Athletes / Competitors who are well educated and are elected by the Players / Athletes / Competitors participating in the National Championships Senior & Women (if applicable) in a year specified for the purpose by the Federation. The Federation shall notify the date and venue of the election, atleast 10 days before, to all the Participating Units of the National Championships and Elections of the Athletes Commission of the Federation shall be held under the supervision of an Election Commission constituted by the President of the Federation.
- 4) General Council shall meet at least once a year. Other meetings of General Council may also be held as and when summoned by the :-
 - i. President
 - ii. Executive Board (At least 1/3 of Executive Board Members)
 - iii. At a request in writing from not less than 1/3 of the total strength of the members eligible to attend the General Council meeting.
- 5) General Council shall meet to normally transact the following business:-
 - i. To consider and approve admission and removal of Member Unit on valid reason.
 - ii. To elect Office Bearers and Members of the Executive Board in an Elective General Council Meeting exclusively convened for this purpose when elections are due.
 - iii. To consider and approve Audited Statement of Accounts. Statement of Accounts shall be for each year and shall be audited by Chartered Accountants approved by the General Council.
 - iv. To comprehensively consider and approve 4 Year Programme of future activities of the Federation with year targets and measurable indicators in the Elective General Council Meeting or a Special General Council Meeting to be convened for the purpose within One month of elections.
 - v. To critically consider and evaluate the Annual Report of Activities of the Federation and of the Member Unit submitted by the Honorary Secretary General.



- vi. To consider and approve the amendment in the constitution of the Federation in consultation with the PSB and POA.
- vii. To consider and decide matters, not covered by the Rules or the Constitution of the Federation.
- viii. To take such other steps as may be necessary and expedient to carry into effect the Aims and Objects of the Federation.

The Quorum for the meetings of the General Council shall be 2/3 of the total strength of the persons eligible to attend the General Council meeting.

(i) In order to exercise their votes in the General Council meeting, Names of the Representatives from Member Units must be received in writing in the Federation's Secretariat atleast three (3) days before the date of meeting, failing which they shall not be entitled to attend the meeting.

(ii) An elected Office Bearer representing a Member Unit shall remain one of the Representatives of the Unit on the General Council of the Federation for full term provided he / she continues to hold membership of the Member Unit or his / her representation is not specifically withdrawn by the concerned Unit on cogent grounds. The intimation to this effect that his representation has been withdrawn by the member unit shall be provided jointly by the President and Secretary General of the concerned Member Unit to the Secretary General and President of the Federation atleast one month before the General Council Meeting of the Federation.

All business discussed and decided at a meeting of General Council shall be recorded in a Minute Book which shall be signed by the President of the meeting. Copies of the proceedings will be supplied to all Member Units and their authorized Representatives who attended the meeting within 30 days of the meeting.

- 9. 21 days advance Notice shall be necessary for the meeting of the General Council.
- 10. In the Event of a meeting of the General Council is not held on the appointed date for want of quorum, the same will be held in next month at the same date, time and venue for which NO NOTICE shall be issued and the quorum present shall constitute the quorum.
- 11. All decisions shall be taken by simple majority of votes in the General Council meetings unless otherwise provided in the Constitution.

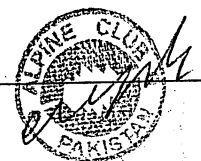
ARTICLE - VI

EXECUTIVE BOARD

1. The Executive Board shall consist of:-

All office Bearers viz i.A. *1 Chairman, 1 President, *07 Vice Presidents, 1 Honorary Secretary General, 1 Honorary Treasurer and *06 executive members duly elected from amongst the representatives of affiliated Members.

- i. *Deleted.
 - ii. Two Members of Athletes Commission (1 mountaineering and 1 sport climbing) of the Federation as co-opted *b Executive Board.
- 2. Meeting of the Executive Board shall be held atleast once in every quarter or as frequently as necessary, and at other times when summoned by, the President or at the written request of atleast 1/3rd of the total members.
 - 3. Quorum of the meeting shall be 1/3rd of the total strength of the Executive Board. No proxies shall be allowed at the Executive Board meetings. 07 days advance notice shall be necessary for a meeting of the Executive Board. In case of urgent business, meeting may be called on shorter notice.



All vacancies in the Executive Board shall be filled in by the General Council for a period of 4 years.

5. The Executive Board may delegate any of its powers to :-

- i. *Chairman
- ii. President
- iii. Vice Presidents
- iv. Honorary Secretary General
- v. Treasurer
- vi. Press Secretary
- vii. A Sub-Board appointed from amongst its Members

The Executive Board shall exercise all powers of the Federation except those vested in the General Council and in particular shall have the powers and duties:-

- i. To observe in all transactions that the provision of the Constitution of the Federation are being fulfilled.
- ii. To sanction the expenditures of the Federation.
- iii. To raise funds for Federation.
- iv. To prepare Coaching Schemes, organize Courses for Referees and Coaches and encourage holding of Tournaments and Competitions, with a view to popularizing and improving the standard of the sports.
- v. To take decision about holding of National Championships, Senior, Junior and Women (if applicable).
- vi. To summon General Council Meetings, when deemed necessary.
- vii. To engage experts for conducting Coaches Courses and to engage Coaches, for training of teams / players, from within or out of country and establish Coaching and Training Camps.
- viii. To appoint Selection Board consisting of not more than five members including Chairman and the Coach appointed by the Executive Board. The members of the Selection Board shall be technically qualified experts or retired players and of established repute and integrity.
- ix. To appoint officials of the teams such as Managers, Assistant Managers, Coaches or other persons officials necessary to be included for the good performance of Players / Athletes.
- x. To nominate representatives of the Federation to attend meetings of POA or any other such meetings where representative of the Federation is necessary.
- xi. To frame Rules and Bye-Laws for conducting business of the Federation.
- xii. To take suitable action against Sportspersons, Officials, Organizers or any other person connected with the activities of the Federation for misconduct.
- xiii. To appoint Referees Board and Board of Coaches the functions of which shall be defined and controlled by the Executive Board.
- xiv. To do all such other things as may be incidental or conducive for the attainment of Aims and Objects of the Federation.
- xv. The present Executive Board shall remain operative till next election after four years. However, constituents i.e. Provincial & Other associations and present members of the Executive Committee shall form General Council till next elections.



ARTICLE - VII

OFFICE BEARERS

Following shall be the Office Bearers of the Alpine Club of Pakistan who shall be elected after every four years in the Elective General Council Meeting of the Federation :-

*1.A Chairman	:	One (1)
1. President	:	One (1)
2. Vice President	:	Five (7)
3. Honorary Secretary General	:	One (1)
4. Honorary Treasurer	:	One (1)
5. Members Executive Board	:	Eight (6)
6. Press Secretary	:	One (1)

All Office Bearers (except *Chairman President and Secretary General) shall hold their Offices for Four Years unless they resign or any of them is removed by the General Council on cogent grounds which inter-alia shall include unsatisfactory performance to be evaluated by the General Council in its Annual General Council Meeting each year and for any other reason for which Notice to the concerned person has been duly served and opportunity of explaining his / her case has been provided.

An Office Bearer shall cease to hold office of the Federation if his / her representation is withdrawn by the concerned affiliated Member Unit through a decision taken by the General Council / Executive Board / President of the said Member Unit and intimation of which is duly received by the Secretary General and President of the Federation at least 7 days before the meeting of the General Council of the Federation, where this matter will be finally decided.

President, Honorary Secretary General and Honorary Treasurer shall not hold such offices in any other National Federation.

*Chairman, President may not necessarily be the representative of any Member Units but all other Office Bearers shall be elected from amongst the authorized representatives of Member Units or the persons eligible to attend the General Council meeting.

Voting rights of National Federations

(1). ACP voting members and executive bodies will comprise of Provincial Associations and corresponding Associations of Islamabad, AJK, FATA and Gilgit Baltistan affiliated department, with Punjab, Sindh, KPK, and Balochistan with two votes each. Islamabad, AJK, FATA, Gilgit Baltistan; affiliated departments will have one vote each; and *six mountaineering and sport climbing related Technical officials Associations.

(2). ACP will raise and organize Regional/Provincial Associations, where not in existence presently, within one year

Tenure restriction of Office-Bearers

(a). One tenure of any member of Federation or Association will be of four years only.

(b). President, Honorary Secretary and the Treasurer will be allowed a maximum of two tenures of four years each, in any office of the Federation or Association, after which they will become ineligible for holding the same posts of that particular Federation or Association. However, they will be allowed to contest for next higher Post at any time.

(c). Tenure restrictions will not be applicable on the office-bearers of the Federations holding posts of President or Secretary of World/Asian Federation.

(d). An office bearer of one Federation or Association, except the representatives of departments, will not be allowed to hold office of the President, Secretary and Treasurer of any other Federation or Association within the country. He will however be allowed to



hold office in International Federations or Associations without any bar.

Women Sports:- ACP may organize appropriate sports for women. Women Wings (where feasible) will be created in Federations/Associations.

Elections as per Sports Policy

(1) All Federations will organize themselves in line with National Sports Policy by holding elections from Club level upwards in all Tehsils/Districts or Corresponding administrative units of the country.

(2) Representatives of Pakistan Sports Board and Provincial Sports Boards will be invited as under:-

a Election of Reprs. of PSB/POA
National Sports Federations

b Elections of Reprs. of Provincial Sports
Provincial Board/Provincial Olympic
Associations Association

(3) Federations may ask for any assistance from Provincial and Pakistan Sports Board as deemed necessary for conduct of smooth elections to form sporting bodies from District upwards in line with the National Sports Policy.

One individual will be allowed to represent one club, or district, or association or department as the case may be. Violator will be liable to disciplinary action by the concerned association or federation.

ARTICLE - VIII

POWER AND DUTIES OF THE OFFICE BEARERS

Following shall be the powers and duties of the Office Bearers:-

1.A. ***Chairman:** There shall be a Chairman who shall be the figurehead of the Federation and shall chair all the meetings of Executive Board and General Council.

1. **President**

The President shall be the head of the Federation. *In the absence of the Chairman, he shall preside over all meetings of the General Council / Executive Board and of any Board of which he is a member. He shall interpret the provisions of the Constitution and Rules of the Federation. He shall be authorized to appoint Committees, define their Terms of Reference and take decisions on their Reports on behalf of the Executive Board and issue directions for smooth working of the Federation on day to day basis. In case of equality of votes, he shall have the casting vote. In any emergency, the President shall have the powers to take any action on the suggestion or in consultation with the Honorary Secretary General but such action taken by the President shall be reported to the General Council or the Executive Board for ratification which in the ordinary course would have dealt with the matter.

2. **Vice Presidents**

In the absence of the President, the Vice President designated by the President or in his absence, by the Executive Board shall exercise the powers of the President for a meeting. The Vice Presidents shall carry out other assignments / duties.



given to them by the President in consultation with Executive Board.

Honorary Secretary General

- i. Since the Secretary General holds a key responsibility to run the affairs of the Federation, so he must have atleast the following qualifications:-
 - a. Be a person having sufficient knowledge and experience of the concerned Sport for atleast 5 years as a Player / Technical Official / Coach / Organizer.
 - b. Must be academically qualified and possess proficiency and experience of running an office of equivalent level.
 - c. Must possess communicative skills particularly in English language to interact with National and International level organizations.
- ii. The Honorary Secretary General, in particular, shall perform the following duties:-
 - a. To act as Secretary of the Federation, the Executive Board, General Council and any other Committee
 - b. To perform his duties under the direction of the President and the Executive Board.
 - c. To supervise and control the work of office.
 - d. To sign on behalf of the Federation and to conduct its correspondence.
 - e. To issue Notices and Agendas for all meetings.
 - f. To include, in the Agenda / Supplementary Agenda for the meetings of the General Council and Executive Board, any matter duly proposed and seconded by a Member Unit or by any other person eligible to attend the said meetings and delivered to the Secretary General atleast 15 days and 7 days before the dates of the meetings of the General Council and Executive Board respectively.
 - g. To record proceedings of all meetings and to obtain signatures of the President thereon and supply copies to all concerned persons / Member Units.
 - h. To prepare jointly with the Treasurer the Annual Budget of the Federation. To keep a permanent advance of Rs.50000/- to meet expenditures of contingent nature, which may be recouped from time to time?
 - i. To jointly operate Bank Accounts of the Federation alongwith Treasurer.

5. Honorary Treasurer

- i. To maintain accurate and update accounts of the Federation including cash book.
- ii. To receive and deposit immediately in the Bank all moneys receive on behalf of the Federation and make payment according to Federation's decision communicated to him through Honorary Secretary General.
- iii. To prepare Statements of Accounts every year and get them audited by the approved Chartered Accountants as per decision of the Federation and lay the Audited Statement of Accounts in the Annual General Council Meeting or the Elective General Council Meeting of the Federation, if the presentation of the said Statement is due.
- iv. To maintain a Stock Register.
- v. To maintain membership register.
- vi. To prepare Annual Budget in consultation with the Secretary General and present the same to the



General Council in its meeting, if the presentation of the Budget is due.

vii. To jointly operate the Bank Account alongwith Honorary Secretary General.

7. Honorary Press Secretary: As nominated by the Executive Board, shall be responsible for media coverage, public relations.

ARTICLE -IX
ELECTIVE/GENERAL COUNCIL MEETING

The Elective General Council Meeting of the Federation shall be convened once after every four year, in which besides other matters, the elections shall be held, on which a Representative of Pakistan Olympic Association and a Representative of Pakistan Sports Board shall be invited by the Federation to ensure transparency of the elections. The Annual General Council Meeting of the Federation shall be held atleast once in a year. The date and place of the meeting shall be determined by the Honorary Secretary General in consultation with the President or in his absence with the Vice Presidents, unless previously decided by the General Council or Executive Board

A special General Council meeting may also be held to transact specific business as and when summoned by the:-

- i. President
- ii. Executive Board
- iii. At the written request of not less than 33% of the total strength of the persons eligible to attend the General Council Meeting. The said request for the meeting must be accompanied with the statement of business proposed to be conducted in the requisitioned meeting.

1. The Honorary Secretary General shall give 21 days advance notice to all Member Units and the concerned persons eligible to attend the Elective General Council meeting and Annual General Council Meeting. 10 days advance Notice shall be given by Honorary Secretary General in case of Special General Council Meeting. He shall circulate with the Notice a copy of Agenda, Annual Audited Statement of Accounts and Budget Estimates if due.

3. Decision in the Meetings of General Council and those of the Executive Board shall be taken by the majority of Votes except in case of Amendments to the Constitution.

ARTICLE - X

PERFORMANCE EVALUATION & ACCOUNTABILITY

The Federation, in its Elective General Council Meeting or a Special General Council Meeting to be convened for the purpose within one month after the elections, shall comprehensively discuss and approve a 4 year programme of its future activities, within the available budgets as well as with the resources to be generated by the Federation, by fixing yearly targets for improving standards of its sport in measurable terms. The Yearly Reports of activities with details of funds spent shall be evaluated with particular reference to the yearly targets in the subsequent Annual General Council Meetings, which besides the Representatives of Pakistan Olympic Association and Pakistan Sports Board, who must be invited by the Federation well ahead of the meetings. In case of unsatisfactory performance of the office bearers, the case shall be referred by the General Council to a Board comprising of two members from POA and one each from PSB and the Federation. The Board shall forward its recommendations to the General Council of the Federation. In case the General Council fails to take action as per the recommendations, the case shall be referred to Performance Evaluation & Accountability



Board of POA to evaluate and putting up recommendation to POA President/General Council for final decision.

ARTICLE - XI

AMENDMENTS

Amendments to the Constitution of the Federation shall be made at the General Council Meeting of the Federation under ratification to concerned authorities. The proposed amendments must be circulated by the Honorary Secretary General at least 7 days before the meeting. The amendment shall be adopted only if two-third of the members present vote in favour and such votes are more than two-third are present in total strength General Council comprised.

ARTICLE - XIV

REGISTRATION OF PLAYERS/ATHLETES

Every player / athlete shall be registered with one of the Member Units of the Federation within whose jurisdiction he resides or works, in accordance with the Rules for Registration approved by the Member concerned, however these Rules shall be in line with the Rules of the Federation. No player shall be registered with or be eligible to play simultaneously for two Member Units.

All Member Units of the Federation shall provide the lists of their registered players / athletes to the Federation in the month of September every year on the pattern as prescribed by the Federation.

2. A player / athlete, registered with one Association/Other Association can get his registration transferred to another Association, if his place of work / residence is shifted from the jurisdiction of one Association to the Jurisdiction of another Association and his transfer application is approved by the Member Unit concerned.
3. A player/athlete of the Association / Other Association shall be considered resident of the place where he resides or works.
4. A player / athlete whose place of work or residence is changed to the jurisdiction of another Association/Other Association, he / she shall after expiry of two months automatically cease to be registered with the Member Unit whose jurisdiction he has left. Now he may apply to ACP for registration with the new unit through the Secretary of the new unit and verified by the old unit.
5. A normal transfer period shall be effected in the month of July and August every year. The Executive Board of the Federation shall be the final authority to decide any disputed case of registration.
6. A player / athlete registered with Provincial Association or any Other Association is eligible to join any of the Service Organizations by seeking employment on the basis of which he/ she shall become a registered player of the Organization after completion of three months of service therein. The players/ athletes of Services Organizations shall



be bonafide employees of those Organizations.

8. The Services Organizations shall provide the lists of their registered players / athletes to the Federation every year the month of September, every year.

A player / athlete of a Service Organization after having been relieved from service shall be eligible to join any other Member Unit / Service Organization by seeking employment provided he / she has left the service under the Service Rules of the previous Service Organization. Players / Athletes of Services Organizations shall be bonafide employees of those Organizations. Provided the concerned Service Organization will submit a written report of such players joining that organization.

ARTICLE - XV

ARBITRATION

The disputes in subordinate units of the Federation from the lowest level to the Provincial level of the Federation shall be referred to the President of the next higher level Organization who shall resolve the dispute through arbitration. Thus disputes at Tehsil shall be referred to the President of the respective District Association and similarly disputes at District level to the President of Provincial Association and so on and so forth to the Federal level. The disputes in the Federation shall be referred to the Sports Tribunal. The Tribunal thus constituted shall be a Court of Appeal for resolution of disputes in the Federation affiliated with POA/PSB and its decision will be binding on all concerned.

ARTICLE - XVI

MISCELLANEOUS

1. All funds of the Federation shall be deposited in the scheduled bank selected by the Executive Board in the name of the Federation. The Honorary Treasurer and Honorary Secretary General shall jointly operate Bank Accounts of the Federation. In case any one of them is not available then the President of the Federation shall authorize any office bearer to sign in place of the absentee.
2. The Constitution of the Federation shall, at all times, be in line with the National Sports Policy.
3. Federation shall ensure implementation of the proposed Model Constitution at the Provincial and District level through properly constituted Districts and Provincial Bodies.
4. Federation shall be required to submit their plans for Academies/Coaching of Players, Development of Sport infrastructure and submit their bare minimum requirements for provision of funds to PSB.

*Approved on 15th December, 2013; list of founding members appended below

1	Lt Col (Retd) Manzoor Hussain	12	Mr. Ayaz Ahmed Shigri
2	Wg. Cdr (Retd) Jawaaid Iqbal	13	Mr. Faiz Ali
3	Mr. Shah Jahan Khan	14	Mr. Karrar Haidri
4	Mr. Saad Tariq Siddique	15	Mr. Liver Khan
5	Mr Muhammad Ali Chengezi	16	Mr. Muhammad Nasir Awan
6	Mr. Rehmat Ullah Qureshi	17	Mr. Muhammad Akram Awan
7	Mr. Abu Zafar Sadiq	18	Mr.M. A. H. Muzaffar Faizi Awan
8	Mr. Abdul Qadir	19	Mr. Qasim Ali
9	Mr. Asghar Ali Porik	20	Mr. Rehmat ali
10	M. Aslam Shahid	21	Mr. Manzoor Hussain Shah
11	Mr. Atta Ullah Khan	22	Mr. Muhammad Zubair Farooqi

*Amendments made in the General Council Meeting held on 10th December, 2017

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Articles of Association of The Alpine *Club of Pakistan

ARTICLE - I

DEFINITIONS AND INTERPRETATION OF TERMS

Terms and abbreviations used hereinafter shall mean:-

Constitution: Constitution of Alpine Club of Pakistan comprised of Articles of Association and Memorandum of Association.

PSB: Pakistan Sports Board.

Federation: Alpine Club of Pakistan affiliated with Pakistan Sports Board, Asian and International Mountaineering and Sport Climbing Federations, and pursuing affiliation with Pakistan Olympic Association.

General Council: *General Council of the Alpine Club of Pakistan.

Member Unit: Association / Organization affiliated with the Federation.

Association: The Provincial Alpine/sport climbing Association.

Other Association: ICT, AJ&K, FATA and Gilgit Baltistan Alpine / Sport Climbing Associations.

Service Organization: Departmental Sports Organization constituted at national level like:-

Pakistan Army, Pakistan Air Force, Pakistan Navy, Pakistan Railways, Pakistan WAPDA, Pakistan Police, Higher Education Commission / Pakistan Universities Sports Board, SNGPL etc.

IOC: International Olympic Committee.

0. **WADA:** World Anti Doping Agency.

1. **POA/NOC:** Pakistan Olympic Association/National Olympic Committee.

2. **UIAA :** Union of International Alpine Associations

3. **UAAA:** Union of Asian Alpine Associations

4. **IFSC :** International Federation of Sport Climbing

5. **ACC :** Asian Climbing Committee

6. **Executive Board:** Executive Board of Alpine Club of Pakistan

7.A*. **Chairman,** Chairman Alpine Club of Pakistan.

7. **President:** President of Alpine Club of Pakistan.

8. **Vice-President:** Vice President of Alpine Club of Pakistan.

9. **Secretary General:** Secretary General of Alpine Club of Pakistan.



Treasurer: Treasurer of Alpine Club of Pakistan.

Press Secretary: Press Secretary of Alpine Club of Pakistan (to be nominated by the Executive Board), from amongst the Directors of the Board.

General Council Member: Member of the Board/General Body of Alpine Club of Pakistan.

Member: Member of the Executive Board of Alpine Club of Pakistan.

Chief Patron: Only one person of high integrity and status who may like to contribute to the development of sport on regular basis and approved by the General Council.

Patrons: Persons of high integrity and status who may like to contribute to the development of the sport and approved by the Executive Committee.

ARTICLE - II

MEMBERSHIP

The membership of the Alpine Club of Pakistan shall be open to the following, subject to the criteria laid down in the constitution of Alpine Club of Pakistan:-

- i. Provincial Alpine Associations.
- ii. Controlling Body of the respective sport of Services Organizations, and Departmental Organizations.
- iii. *Controlling Body of the respective sport in the Federally Administered Territory of Islamabad, FATA, Gilgit-Baltistan, AJK.
- iv. *Deleted.

Representation of the affiliated Member Units on the General Council of the Federation shall be as under:-

- (i) Provincial Association (2) each.
- (ii) Services Organizations, Departmental Organizations, Islamabad, AJ&K, FATA and Gilgit Baltistan one (1) each.
- (iii) *Six technical officials such as Judges, Coaches and Managers one each related to mountaineering and Sport Climbing.

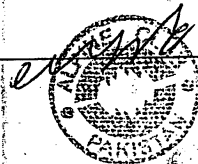
ARTICLE - III

ELIGIBILITY FOR MEMBERSHIP

Provincial Associations

The Provincial Alpine Associations shall be eligible for seeking and retaining membership of the Federation if they fulfill the following conditions: -

- i. They have a Constitution each in line with the Constitution of the Federation.
- ii. They shall be constituted by the properly represented District Associations genuinely existing and functioning. The District Associations shall be constituted by the Tehsil Associations / Active Clubs. The minimum number of Active Clubs in each Tehsil shall be five. In case where Club System does not exist atleast 50 duly registered Players / Athletes / Competitors shall form the association.



- iii. All clubs affiliated with Distt. / Tehsil Associations shall participate in annual Distt. & Tehsil Competitions and Provincial championships.
- iv. The Clubs affiliated with the District Associations as well as Players / Athletes / Competitors registered with District Associations can also join Tehsil Associations of their sports. Tehsil and District Associations shall be registered with the Governmental Sports Bodies at Tehsil and District levels to receive the requisite financial and infrastructure / logistics support of the Government to run the sports activities efficiently. In case Tehsil and District Associations face any problem in this regard they shall bring the same to the notice of the Provincial Association.
- v. They hold regular Annual Provincial meet subject to fulfilling the criteria as laid down in the Constitution of the Alpine Club of Pakistan.
- vi. Championships Senior, Junior and Women (where applicable) and organize at least two tournaments at Provincial levels and one tournament on all Pakistan basis in a financial year in collaboration with the Federation.
- vii. Provincial Association may be affiliated with the respective Provincial Sports Board or Provincial or Olympic Associations.
- viii. They are registered with the respective Provincial Sports Boards to receive financial, infrastructure and logistics support of the Government for their activities. In case they face any problem in this regard they will bring the same to the notice of the Federation.
- ix. They hold elections as embodied in their respective Constitutions on which one representative each from Federation, Provincial Olympic Association/Provincial Sports Board would be called to attend the elections meetings, so as to ensure transparency and compliance of the Constitutions of the Associations / Federation.
- x. They pay their affiliation fees and subsequent annual subscriptions to the Federation within the first three months of the Financial Year.
- xi. They participate in the National Championships, Senior, Junior and Women (where applicable) every year as well as participate in other Tournaments / Competitions when asked by the Federation.
- xii. Associations shall not conflict with the Constitution of Federation.

2. Services / *Departmental Organizations

Services/Departmental Organizations shall be eligible to seek or retain Membership of the Federation only, if they are constituted on national basis and fulfill the following conditions:-

- a. They have a Constitution/Rules, Bye-laws in line with the Constitution of the Federation.
- b. They organize Inter-Unit/Inter-Divisional/Inter-Departmental Championships every year at national level in which all their component Units, with bonafide employee Players/Athletes/ Competitors, from throughout the country, take part.
- c. They assist the Federation in organizing its Annual Championships/ Tournaments/other Sports Programmes as and when so asked by the Federation.
- d. They have paid Affiliation Fees and are paying Annual Subscriptions within first three months of the Financial Year to the Federation.
- e. They participate without fail in the National Championships as per the directions of the Federations.

3. Other Associations

Other Associations of the Federally Administered Areas like Islamabad, FATA, Gilgit-Baltistan and Azad



Jammu & Kashmir and Technical Officials (Judges, Coaches & Managers two each; one from Sport Climbing and other from Mountaineering filed) shall be eligible to seek or retain Membership of the Federation provided they fulfill the following conditions:-

- a. They have a Constitution each in line with the Constitution of the Federation and shall be constituted by District Associations or atleast 10 Active Clubs or by the Representatives of atleast 200 registered Athletes/Players/Competitors if Clubs System does not exist; as contained in Regulation of local Sports Departments.
- b. These Associations in their jurisdictions may create lower level Associations in line with the District Associations of the Province with whom Clubs/Players/Athletes may be registered.
- c. They shall participate without fail in the Annual National Championships, Senior, Junior and Women (where applicable) every year as well as participate in other tournaments / competitions when asked by the Federation.
- d. They hold regular Annual Championships and organize One Tournament to be participated by the Clubs/Athletes of the area under their jurisdiction.
- e. They hold elections as embodied in their Constitutions on which One representative of the Federation shall be called to attend the elections meetings, so as to ensure transparency and compliance of the Constitution of the concerned Association/Federation.
- f. They pay their Affiliation Fee at the time of their affiliation with the Federation and subsequent Annual Subscription within three months, after expiry of financial year.

Notes

1. The Member Units of the Federation may submit to the Federation, before the end of May each year, their Annual Programmes to be pursued by them during the next Financial Year. They may also submit their Annual Reports of Activities of the previous financial year before the end of next September with special reference to the above stated Eligibility Conditions.

An Association/Service Organization applying for membership (affiliation) shall submit with its application, Affiliation Fee, a copy of its Constitution which shall be in line with the Constitution of the Federation, the list of Office Bearers and all such information, which establishes that all the relevant Eligibility Conditions as contained in the Constitution of the Federation are duly fulfilled.

Founding Members: The founding members consist of the signatories to the Memorandum of Association and Articles of Association of the Federation (without voting rights).

Honorary Members: The General Council of ACP may award honorary membership to any person who has rendered meritorious services for achievements of the objectives of the ACP or extra ordinary achievement in the field of mountaineering, trekking rock/ice or sport climbing etc (without voting rights). No fee shall be charged for this membership.

Corporate members : Corporate membership shall be awarded to commercial organizations who have made contribution to the achievement of the ACP objectives and ready to pay affiliation fee as determined by the Executive Board.

ARTICLE - IV

SUBSCRIPTION

1. Each Association / Other Association / Service Organization shall pay Affiliation Fee and annual fee as



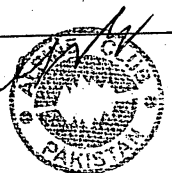
decided by the Executive Council the Federation. The payment of Annual Subscription shall be made before 30th September each year. Financial year of the Federation, which will also be the year of the Federation for all purposes, shall begin from 1st of July and end on 30th June.

2. No representative of a Member Unit shall be entitled to vote at any meeting of the Federation if the Member Unit is in default in respect of payment of its dues to the Federation.
3. A Member Unit failing to pay Subscription or any other dues to the Federation for two years, for which at least two notices have been duly issued and served by the Secretary General / Treasurer, shall be liable to be removed from the Membership of the Federation through a decision of the General Council of the Federation.
4. Once a Member Unit is removed from the Membership of the Federation for non-payment of dues, application for re-admission will not be considered by the Federation unless all arrears have been paid alongwith a penalty and re-admission fee as decided by the Executive Board; to the Federation.

ARTICLE - V

GENERAL COUNCIL

- 1) Supreme authority of the Federation shall vest in the General Council consisting of authorized Representatives of affiliated Member Units, duly elected Office Bearers of the Federation i.e. 01 Chairman, 01 President, 07 Vice Presidents, Honorary Secretary General, Honorary Treasurer and *06 Honorary Executive Members.
- 2) The females and members of athlete commission would be encouraged to be the Board Members.
- 3) Two duly elected representatives of the Athletes Commission of the Federation for each term. The Athletes Commission shall consist of two Active Players / Athletes / Competitors who are well educated and are elected by the Players / Athletes / Competitors participating in the National Championships Senior & Women (if applicable) in a year specified for the purpose by the Federation. The Federation shall notify the date and venue of the election, atleast 10 days before, to all the Participating Units of the National Championships and Elections of the Athletes Commission of the Federation shall be held under the supervision of an Election Commission constituted by the President of the Federation.
- 4) General Council shall meet at least once a year. Other meetings of General Council may also be held as and when summoned by the :-
 - i. President
 - ii. Executive Board (At least 1/3 of Executive Board Members)
 - iii. At a request in writing from not less than 1/3 of the total strength of the members eligible to attend the General Council meeting.
- 5) General Council shall meet to normally transact the following business:-
 - i. To consider and approve admission and removal of Member Unit on valid reason.
 - ii. To elect Office Bearers and Members of the Executive Board in an Elective General Council Meeting exclusively convened for this purpose when elections are due.
 - iii. To consider and approve Audited Statement of Accounts. Statement of Accounts shall be for each year and shall be audited by Chartered Accountants approved by the General Council.
 - iv. To comprehensively consider and approve 4 Year Programme of future activities of the Federation with year targets and measurable indicators in the Elective General Council Meeting or a Special General Council Meeting to be convened for the purpose within One month of elections.
 - v. To critically consider and evaluate the Annual Report of Activities of the Federation and of the Member Unit submitted by the Honorary Secretary General.



- vi. To consider and approve the amendment in the constitution of the Federation in consultation with the PSB and POA.
- vii. To consider and decide matters, not covered by the Rules or the Constitution of the Federation.
- viii. To take such other steps as may be necessary and expedient to carry into effect the Aims and Objects of the Federation.

The Quorum for the meetings of the General Council shall be 2/3 of the total strength of the persons eligible to attend the General Council meeting.

(i) In order to exercise their votes in the General Council meeting, Names of the Representatives from Member Units must be received in writing in the Federation's Secretariat atleast three (3) days before the date of meeting, failing which they shall not be entitled to attend the meeting.

(ii) An elected Office Bearer representing a Member Unit shall remain one of the Representatives of the Unit on the General Council of the Federation for full term provided he / she continues to hold membership of the Member Unit or his / her representation is not specifically withdrawn by the concerned Unit on cogent grounds. The intimation to this effect that his representation has been withdrawn by the member unit shall be provided jointly by the President and Secretary General of the concerned Member Unit to the Secretary General and President of the Federation atleast one month before the General Council Meeting of the Federation.

All business discussed and decided at a meeting of General Council shall be recorded in a Minute Book which shall be signed by the President of the meeting. Copies of the proceedings will be supplied to all Member Units and their authorized Representatives who attended the meeting within 30 days of the meeting.

9. 21 days advance Notice shall be necessary for the meeting of the General Council.
0. In the Event of a meeting of the General Council is not held on the appointed date for want of quorum, the same will be held in next month at the same date, time and venue for which NO NOTICE shall be issued and the quorum present shall constitute the quorum.
11. All decisions shall be taken by simple majority of votes in the General Council meetings unless otherwise provided in the Constitution.

ARTICLE - VI

EXECUTIVE BOARD

1. The Executive Board shall consist of:-
All office Bearers viz i.A. *1 Chairman, 1 President, *07 Vice Presidents, 1 Honorary Secretary General, 1 Honorary Treasurer and *06 executive members duly elected from amongst the representatives of affiliated Members.
 - i. *Deleted.
 - ii. Two Members of Athletes Commission (1 mountaineering and 1 sport climbing) of the Federation as co-opted *b Executive Board.
2. Meeting of the Executive Board shall be held atleast once in every quarter or as frequently as necessary, and at other times when summoned by, the President or at the written request of atleast 1/3rd of the total members.
3. Quorum of the meeting shall be 1/3rd of the total strength of the Executive Board. No proxies shall be allowed at the Executive Board meetings. 07 days advance notice shall be necessary for a meeting of the Executive Board. In case of urgent business, meeting may be called on shorter notice.



All vacancies in the Executive Board shall be filled in by the General Council for a period of 4 years.

5. The Executive Board may delegate any of its powers to :-

- i. *Chairman
- ii. President
- iii. Vice Presidents
- iv. Honorary Secretary General
- v. Treasurer
- vi. Press Secretary
- vii. A Sub-Board appointed from amongst its Members

The Executive Board shall exercise all powers of the Federation except those vested in the General Council and in particular shall have the powers and duties:-

- i. To observe in all transactions that the provision of the Constitution of the Federation are being fulfilled.
- ii. To sanction the expenditures of the Federation.
- iii. To raise funds for Federation.
- iv. To prepare Coaching Schemes, organize Courses for Referees and Coaches and encourage holding of Tournaments and Competitions, with a view to popularizing and improving the standard of the sports.
- v. To take decision about holding of National Championships, Senior, Junior and Women (if applicable).
- vi. To summon General Council Meetings, when deemed necessary.
- vii. To engage experts for conducting Coaches Courses and to engage Coaches, for training of teams / players, from within or out of country and establish Coaching and Training Camps.
- viii. To appoint Selection Board consisting of not more than five members including Chairman and the Coach appointed by the Executive Board. The members of the Selection Board shall be technically qualified experts or retired players and of established repute and integrity.
- ix. To appoint officials of the teams such as Managers, Assistant Managers, Coaches or other persons officials necessary to be included for the good performance of Players / Athletes.
- x. To nominate representatives of the Federation to attend meetings of POA or any other such meetings where representative of the Federation is necessary.
- xi. To frame Rules and Bye-Laws for conducting business of the Federation.
- xii. To take suitable action against Sportspersons, Officials, Organizers or any other person connected with the activities of the Federation for misconduct.
- xiii. To appoint Referees Board and Board of Coaches the functions of which shall be defined and controlled by the Executive Board.
- xiv. To do all such other things as may be incidental or conducive for the attainment of Aims and Objects of the Federation.
- xv. The present Executive Board shall remain operative till next election after four years. However, constituents i.e. Provincial & Other associations and present members of the Executive Committee shall form General Council till next elections.



ARTICLE - VII

OFFICE BEARERS

Following shall be the Office Bearers of the Alpine Club of Pakistan who shall be elected after every four years in the Elective General Council Meeting of the Federation :-

- | | | | |
|------|----------------------------|---|-----------|
| *1.A | Chairman | : | One (1) |
| 1. | President | : | One (1) |
| 2. | Vice President | : | Five (7) |
| 3. | Honorary Secretary General | : | One (1) |
| 4. | Honorary Treasurer | : | One (1) |
| 5. | Members Executive Board | : | Eight (6) |
| 6. | Press Secretary | : | One (1) |

All Office Bearers (except *Chairman President and Secretary General) shall hold their Offices for Four Years unless they resign or any of them is removed by the General Council on cogent grounds which inter-alia shall include unsatisfactory performance to be evaluated by the General Council in its Annual General Council Meeting each year and for any other reason for which Notice to the concerned person has been duly served and opportunity of explaining his / her case has been provided.

An Office Bearer shall cease to hold office of the Federation if his / her representation is withdrawn by the concerned affiliated Member Unit through a decision taken by the General Council / Executive Board / President of the said Member Unit and intimation of which is duly received by the Secretary General and President of the Federation at least 7 days before the meeting of the General Council of the Federation, where this matter will be finally decided.

President, Honorary Secretary General and Honorary Treasurer shall not hold such offices in any other National Federation.

*Chairman, President may not necessarily be the representative of any Member Units but all other Office Bearers shall be elected from amongst the authorized representatives of Member Units or the persons eligible to attend the General Council meeting.

Voting rights of National Federations

(1). ACP voting members and executive bodies will comprise of Provincial Associations and corresponding Associations of Islamabad, AJK, FATA and Gilgit Baltistan affiliated department, with Punjab, Sindh, KPK, and Balochistan with two votes each. Islamabad, AJK, FATA, Gilgit Baltistan; affiliated departments will have one vote each; and *six mountaineering and sport climbing related Technical officials Associations.

(2). ACP will raise and organize Regional/Provincial Associations, where not in existence presently, within one year

Tenure restriction of Office-Bearers

(a). One tenure of any member of Federation or Association will be of four years only.

(b). President, Honorary Secretary and the Treasurer will be allowed a maximum of two tenures of four years each, in any office of the Federation or Association, after which they will become ineligible for holding the same posts of that particular Federation or Association. However, they will be allowed to contest for next higher Post at any time.

(c). Tenure restrictions will not be applicable on the office-bearers of the Federations holding posts of President or Secretary of World/Asian Federation.

(d). An office bearer of one Federation or Association, except the representatives of departments, will not be allowed to hold office of the President, Secretary and Treasurer of any other Federation or Association within the country. He will however be allowed to



hold office in International Federations or Associations without any bar.

Women Sports:- ACP may organize appropriate sports for women. Women Wings (where feasible) will be created in Federations/Associations.

Elections as per Sports Policy

- (1) All Federations will organize themselves in line with National Sports Policy by holding elections from Club level upwards in all Tehsils/Districts or Corresponding administrative units of the country.
- (2) Representatives of Pakistan Sports Board and Provincial Sports Boards will be invited as under:-
 - a Election of National Sports Federations Reps. of PSB/POA
 - b Elections of Provincial Associations Reps. of Provincial Sports Board/Provincial Olympic Association
- (3) Federations may ask for any assistance from Provincial and Pakistan Sports Board as deemed necessary for conduct of smooth elections to form sporting bodies from District upwards in line with the National Sports Policy.

One individual will be allowed to represent one club, or district, or association or department as the case may be. Violator will be liable to disciplinary action by the concerned association or federation.

ARTICLE - VIII

POWER AND DUTIES OF THE OFFICE BEARERS

Following shall be the powers and duties of the Office Bearers:-

1.A. ***Chairman:** There shall be a Chairman who shall be the figurehead of the Federation and shall chair all the meetings of Executive Board and General Council.

1. **President**

The President shall be the head of the Federation. *In the absence of the Chairman, he shall preside over all meetings of the General Council / Executive Board and of any Board of which he is a member. He shall interpret the provisions of the Constitution and Rules of the Federation. He shall be authorized to appoint Committees, define their Terms of Reference and take decisions on their Reports on behalf of the Executive Board and issue directions for smooth working of the Federation on day to day basis. In case of equality of votes, he shall have the casting vote. In any emergency, the President shall have the powers to take any action on the suggestion or in consultation with the Honorary Secretary General but such action taken by the President shall be reported to the General Council or the Executive Board for ratification which in the ordinary course would have dealt with the matter.

2. **Vice Presidents**

In the absence of the President, the Vice President designated by the President or in his absence, by the Executive Board shall exercise the powers of the President for a meeting. The Vice Presidents shall carry out other assignments / duties



given to them by the President in consultation with Executive Board.

Honorary Secretary General

- i. Since the Secretary General holds a key responsibility to run the affairs of the Federation, so he must have atleast the following qualifications:-
 - a. Be a person having sufficient knowledge and experience of the concerned Sport for atleast 5 years as a Player / Technical Official / Coach / Organizer.
 - b. Must be academically qualified and possess proficiency and experience of running an office of equivalent level.
 - c. Must possess communicative skills particularly in English language to interact with National and International level organizations.
- ii. The Honorary Secretary General, in particular, shall perform the following duties:-
 - a. To act as Secretary of the Federation, the Executive Board, General Council and any other Committee
 - b. To perform his duties under the direction of the President and the Executive Board.
 - c. To supervise and control the work of office.
 - d. To sign on behalf of the Federation and to conduct its correspondence.
 - e. To issue Notices and Agendas for all meetings.
 - f. To include, in the Agenda / Supplementary Agenda for the meetings of the General Council and Executive Board, any matter duly proposed and seconded by a Member Unit or by any other person eligible to attend the said meetings and delivered to the Secretary General atleast 15 days and 7 days before the dates of the meetings of the General Council and Executive Board respectively.
 - g. To record proceedings of all meetings and to obtain signatures of the President thereon and supply copies to all concerned persons / Member Units.
 - h. To prepare jointly with the Treasurer the Annual Budget of the Federation. To keep a permanent advance of Rs.50000/- to meet expenditures of contingent nature, which may be recouped from time to time?
 - i. To jointly operate Bank Accounts of the Federation alongwith Treasurer.

5. Honorary Treasurer

- i. To maintain accurate and update accounts of the Federation including cash book.
- ii. To receive and deposit immediately in the Bank all moneys receive on behalf of the Federation and make payment according to Federation's decision communicated to him through Honorary Secretary General.
- iii. To prepare Statements of Accounts every year and get them audited by the approved Chartered Accountants as per decision of the Federation and lay the Audited Statement of Accounts in the Annual General Council Meeting or the Elective General Council Meeting of the Federation, if the presentation of the said Statement is due.
- iv. To maintain a Stock Register.
- v. To maintain membership register.
- vi. To prepare Annual Budget in consultation with the Secretary General and present the same to the



- General Council in its meeting, if the presentation of the Budget is due.
- vii. To jointly operate the Bank Account alongwith Honorary Secretary General.
7. Honorary Press Secretary: As nominated by the Executive Board, shall be responsible for media coverage, public relations.

ARTICLE - IX
ELECTIVE/GENERAL COUNCIL MEETING

The Elective General Council Meeting of the Federation shall be convened once after every four year, in which besides other matters, the elections shall be held, on which a Representative of Pakistan Olympic Association and a Representative of Pakistan Sports Board shall be invited by the Federation to ensure transparency of the elections. The Annual General Council Meeting of the Federation shall be held atleast once in a year. The date and place of the meeting shall be determined by the Honorary Secretary General in consultation with the President or in his absence with the Vice Presidents, unless previously decided by the General Council or Executive Board

A special General Council meeting may also be held to transact specific business as and when summoned by the:-

- i. President
- ii. Executive Board
- iii. At the written request of not less than 33% of the total strength of the persons eligible to attend the General Council Meeting. The said request for the meeting must be accompanied with the statement of business proposed to be conducted in the requisitioned meeting.

1. The Honorary Secretary General shall give 21 days advance notice to all Member Units and the concerned persons eligible to attend the Elective General Council meeting and Annual General Council Meeting. 10 days advance Notice shall be given by Honorary Secretary General in case of Special General Council Meeting. He shall circulate with the Notice a copy of Agenda, Annual Audited Statement of Accounts and Budget Estimates if due.

3. Decision in the Meetings of General Council and those of the Executive Board shall be taken by the majority of Votes except in case of Amendments to the Constitution.

ARTICLE - X

PERFORMANCE EVALUATION & ACCOUNTABILITY

The Federation, in its Elective General Council Meeting or a Special General Council Meeting to be convened for the purpose within one month after the elections, shall comprehensively discuss and approve a 4 year programme of its future activities, within the available budgets as well as with the resources to be generated by the Federation, by fixing yearly targets for improving standards of its sport in measurable terms. The Yearly Reports of activities with details of funds spent shall be evaluated with particular reference to the yearly targets in the subsequent Annual General Council Meetings, which besides the Representatives of Pakistan Olympic Association and Pakistan Sports Board, who must be invited by the Federation well ahead of the meetings. In case of unsatisfactory performance of the office bearers, the case shall be referred by the General Council to a Board comprising of two members from POA and one each from PSB and the Federation. The Board shall forward its recommendations to the General Council of the Federation. In case the General Council fails to take action as per the recommendations, the case shall be referred to Performance Evaluation & Accountability



Board of POA to evaluate and putting up recommendation to POA President/General Council for final decision.

ARTICLE - XI

AMENDMENTS

Amendments to the Constitution of the Federation shall be made at the General Council Meeting of the Federation under intimation to concerned authorities. The proposed amendments must be circulated by the Honorary Secretary General at least 7 days before the meeting. The amendment shall be adopted only if two-third of the members present vote in favour and such votes are more than two-third are present in total strength General Council comprised.

ARTICLE - XIV

REGISTRATION OF PLAYERS/ATHLETES

Every player / athlete shall be registered with one of the Member Units of the Federation within whose jurisdiction he resides or works, in accordance with the Rules for Registration approved by the Member concerned, however these Rules shall be in line with the Rules of the Federation. No player shall be registered with or be eligible to play simultaneously for two Member Units.

All Member Units of the Federation shall provide the lists of their registered players / athletes to the Federation in the month of September every year on the pattern as prescribed by the Federation.

2. A player / athlete, registered with one Association/Other Association can get his registration transferred to another Association, if his place of work / residence is shifted from the jurisdiction of one Association to the Jurisdiction of another Association and his transfer application is approved by the Member Unit concerned.
3. A player/athlete of the Association / Other Association shall be considered resident of the place where he resides or works.
4. A player / athlete whose place of work or residence is changed to the jurisdiction of another Association/Other Association, he / she shall after expiry of two months automatically cease to be registered with the Member Unit whose jurisdiction he has left. Now he may apply to ACP for registration with the new unit through the Secretary of the new unit and verified by the old unit.
5. A normal transfer period shall be effected in the month of July and August every year. The Executive Board of the Federation shall be the final authority to decide any disputed case of registration.
6. A player / athlete registered with Provincial Association or any Other Association is eligible to join any of the Service Organizations by seeking employment on the basis of which he/ she shall become a registered player of the Organization after completion of three months of service therein. The players/ athletes of Services Organizations shall



be bonafide employees of those Organizations.

8. The Services Organizations shall provide the lists of their registered players / athletes to the Federation every year the month of September, every year.

A player / athlete of a Service Organization after having been relieved from service shall be eligible to join any other Member Unit / Service Organization by seeking employment provided he / she has left the service under the Service Rules of the previous Service Organization. Players / Athletes of Services Organizations shall be bonafide employees of those Organizations. Provided the concerned Service Organization will submit a written report of such players joining that organization.

ARTICLE - XV

ARBITRATION

The disputes in subordinate units of the Federation from the lowest level to the Provincial level of the Federation shall be referred to the President of the next higher level Organization who shall resolve the dispute through arbitration. Thus disputes at Tehsil shall be referred to the President of the respective District Association and similarly disputes at District level to the President of Provincial Association and so on and so forth to the Federal level. The disputes in the Federation shall be referred to the Sports Tribunal. The Tribunal thus constituted shall be a Court of Appeal for resolution of disputes in the Federation affiliated with POA/PSB and its decision will be binding on all concerned.

ARTICLE - XVI

MISCELLANEOUS

1. All funds of the Federation shall be deposited in the scheduled bank selected by the Executive Board in the name of the Federation. The Honorary Treasurer and Honorary Secretary General shall jointly operate Bank Accounts of the Federation. In case any one of them is not available then the President of the Federation shall authorize any office bearer to sign in place of the absentee.
2. The Constitution of the Federation shall, at all times, be in line with the National Sports Policy.
3. Federation shall ensure implementation of the proposed Model Constitution at the Provincial and District level through properly constituted Districts and Provincial Bodies.
4. Federation shall be required to submit their plans for Academies/Coaching of Players, Development of Sport infrastructure and submit their bare minimum requirements for provision of funds to PSB.

*Approved on 15th December, 2013; list of founding members appended below

1	Lt Col (Retd) Manzoor Hussain	12	Mr. Ayaz Ahmed Shigri
2	Wg. Cdr (Retd) Jawaid Iqbal	13	Mr. Faiz Ali
3	Mr. Shah Jahan Khan	14	Mr. Karrar Haidri
4	Mr. Saad Tariq Siddique	15	Mr. Liver Khan
5	Mr Muhammad Ali Chengezi	16	Mr. Muhammad Nasir Awan
6	Mr. Rehmat Ullah Qureshi	17	Mr. Muhammad Akram Awan
7	Mr. Abu Zafar Sadiq	18	Mr. M. A. H. Muzaffar Faizi Awan
8	Mr. Abdul Qadir	19	Mr. Qasim Ali
9	Mr. Asghar Ali Porik	20	Mr. Rehmat ali
10	M. Aslam Shahid	21	Mr. Manzoor Hussain Shah
11	Mr. Atta Ullah Khan	22	Mr. Muhammad Zubair Farooqi

*Amendments made in the General Council Meeting held on 10th December, 2017

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